

**Department of Business Management
School of Management
H.N.B. Garhwal University Srinagar Garhwal**

COUNSELING INFORMATION MBA First Sem. (2026-2027 Batch)

All applicants who have applied for admission to MBA under various categories are required to follow the steps mentioned below:

Counselling Schedule and Process:

Date of Counselling: 18th and 19th August 2026 (Tuesday and Wednesday)

Time: 11:00 AM

Venue: Department of Business Management, Chauras Campus, HNB Garhwal University, Srinagar (Garhwal), Uttarakhand.

Counselling Procedure:

Step 1: Physical Presence for Counselling (Document Verification)

All applicants **must be physically present for the counselling** on the above-mentioned date and time. They are required to bring the following documents: *The merit list for admission will be prepared after document verification during the counselling. Only candidates attending the counselling process will be considered for the final merit list.*

1. **Duly filled Admission Form** (available on the university website :

https://hnbgu.ac.in/sites/default/files/2026-07/Admission%20Form%202026-27_0.pdf

2. **Self-attested Photocopies of:**

- 10th Marksheet and Pass Certificate
- 12th Marksheet and Pass Certificate
- Graduation Pass Marksheet (All Semesters)
- UET Scorecard
- OBC-NCL/SC/ST/EWS Certificate (as per Central Government norms)
- Gap Year Affidavit (If Applicable)
- NCC/NSS/Sports/ Co Curricular/ PwD/ Defence Personnel etc (as per Central Government norms)
- Aadhar Card

3. **Original Documents for Verification:**

- 10th Marksheet and Pass Certificate
- 12th Marksheet and Pass Certificate
- Graduation Pass Marksheet (All Semesters)
- UET Scorecard
- OBC/SC/ST/EWS Certificate and Others (as per Central Government norms)
- Original Transfer Certificate, Migration Certificate, and Character Certificate
- Aadhar Card

Step 2: Declaration of Merit List

The merit list will be prepared based on the documents verified during counselling. Only those candidates who appear for counselling will be considered for the merit list.

Step 3: Fee Submission (Post Merit List Declaration)

Candidates whose names appear in the merit list will be required to submit their admission fees through the **Samarth Portal** within the given timeline, which will be announced along with the merit list.

Important Instructions:

- Attendance in counselling is **mandatory**. Failure to attend will lead to automatic cancellation of the admission application.
- All admissions will remain **provisional** until document verification and fee submission are

completed.

- Submission of **false information** or discrepancies in documents will result in cancellation of admission.
- The Admission Committee reserves the right to **extend counselling dates** if required.

For any queries, please contact:(Time 10 AM to 5PM)

- Dr. Rahul Bahuguna: 8126739878
- Dr. E. Binodini Devi: 7895626368
- Mr Dhoom Singh Negi: 9411555395



(Dr Pradeep Mamgain)

Convenor, Admission Committee

Department of Business Management

HNB Garhwal University

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