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All Heads of Departments – BCC Srinagar (Garhwal) Campus / SRT Tehri Campus / BGR Pauri Campus / Chauras Campus/All Directors – Pauri Campus / SRT Tehri Campus / Chauras Campus/All Deans/All Directors (University Level)/ Director, IQAC/ Sports Director/ZEM Portal Coordinator/Office of Hon'ble Vice-Chancellor (Office)/ Assistant Registrars/ Deputy Registrars/Joint Registrars/Registrar Office/Finance Officer/Dean Student Welfare/ Chief Hostel Warden/Proctor/ Chief Coordinators – NSS / NCC/All the Library Head BCC Srinagar (Garhwal) Campus / SRT Tehri Campus / BGR Pauri Campus / Chauras Campus/All Project Investigators (UGC / CSIR / DST / ICMR / INFLIBNET / Other Sponsored Projects)

Sub: Continuation of Official NIC Email IDs Reg.

Sir/Madam,

With reference to the communication received from ERNET India dated 13.10.2025, the University has initiated the process for migration of official HNBGU NIC Email Accounts from the Zimbra platform to the Zoho Email System.

It is hereby informed that the University has opted for limited quota of only 200 NIC Email User IDs on the Zoho platform. Accordingly, continuation of email accounts shall be strictly based on essential official requirements and active usage. **All Departments/Offices are requested to ensure that only valid, functional, and official** (not personal NIC email ID) email accounts are to be furnished for continuation.

For verification and continuation of email accounts, **all existing users as mentioned above** are required to submit their updated information through the Google Form link given below:

Google Form Link:

<https://docs.google.com/forms/d/e/1FAIpQLSf-FblyXUjHITVhXdWNPLVRAAA9KjF1PAv8QruF5pU9BqOSmg/viewform?usp=dialog>

Information to be provided:

- Name (First & Last)
- Designation
- Department / Office / Campus
- Mobile Number
- Existing NIC Email ID
- Justification for continuation of the account

All concerned users are requested to kindly **fill up the form latest by 05.12.2025** to facilitate timely completion of the migration process and avoid any disruption to official communication.

For any clarification or assistance please contact:

Email: pmnath26@gmail.com, Mobile: 8256973005

Your timely cooperation in this matter is sincerely appreciated.



(Dr. Prem Nath)

Coordinator (ICT)

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