



हेमवती नन्दन बहुगुणा गढ़वाल विश्वविद्यालय
Hemvati Nandan Bahuguna Garhwal University
श्रीनगर गढ़वाल (उत्तराखण्ड)-246174
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(केन्द्रीय विश्वविद्यालय)
(A Central University)

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पत्रांक : हे.न.ब. / आर.ओ. / 2025 / 374

दिनांक : 11 / 11 / 2025

AMENDMEDED CIRCULAR

This is for information to all concerned that the staff of the University is categorized into the Teaching Staff and Non-teaching Staff. Posts of the Teachers are sanctioned with nomenclature Professor (Academic Level 14), Associate Professor (Academic Level 13), and Assistant Professor (Academic Level 10), whereas staff working in Teaching departments on substantive posts of Director, Dy. Director, Assistant Director, Research Officer, Scientific Officer, Program Officer, Technical Officer, Instructor etc. are Non-teaching staff in different level Groups i.e. Group A, Group B, Group C and recruitment/promotion, Pay Scales/Levels, job responsibilities, age of retirement and other service conditions of such Non-teaching staff are governed by the University Act, Statutes, applicable Cadre Recruitment Rules, and other prevailing rules laid down by the UGC, MoE and Gol in this regard.

All the officers of the University including the Dean of Schools/Head of Departments/Campus Directors are hereby informed that the Non-teaching staff defined above shall be allotted duties/workload strictly as per the job responsibilities of the post held by the concerned staff, and no such documents/certificates regarding the nature of duties/work experience shall be issued/forwarded/verified, which reflects such Non-teaching Staff as Teaching staff. In case of any administrative/legal issues arising out of such documents/certificates issued in contradiction with the University Act, Statutes, Rules and Regulations, the concerned signing person shall be held responsible.


Registrar

Copy for information and necessary action to:-

- 1- All Deans/HoDS/Campus Directors.
- 2- DSW/Proctor/Chief Hostel Warden.
- 3- FO/CoE/Librarian/Director Physical Education/Director IQAC/MMTTC.
- 4- All Deputy Registrars/Assistant Registrars.
- 5- Programar University website for uploading on the website.
- 6- Assistant Registrar, VC Secretrate, for kind information of Hon'ble Vice Chancellor.
- 7- Guard File.


Registrar