



हेमवती नन्दन बहुगुणा गढ़वाल विश्वविद्यालय
Hemvati Nandan Bahuguna Garhwal University
श्रीनगर गढ़वाल (उत्तराखण्ड) - 246174
Srinagar Garhwal (Uttarakhand) - 246174
(केन्द्रीय विश्वविद्यालय)
(A Central University)

Ref.No.: HNBGU/

Ro

/2025/ **228**

Date: **07/08** /2025

OFFICE ORDER

It is hereby informed to all employees of the University, particularly all faculty members and Group 'A' officers, that they must complete and update their full profile, including all academic and research contributions, on the Samarth Portal latest by 31st August, 2025.

Please note that the appraisal and promotion cases under CAS (Career Advancement Scheme) or any other assessment submitted to the University will be verified solely through the information available on the Samarth Portal. Failure to comply with this directive within the stipulated timeline will make the individual employee solely responsible for any delay on their appraisal or promotion process.

This is being issued with the approval of the Competent Authority.

Registrar

Copy for information & necessary action to:-

1. All Deans/Hods with request to kindly circular amongs all faculty members of their respective departments.
2. Campus Directors (Tehri/Pauri/Chauras)/Director IQAC.
3. DSW/Proctor/Chief Hostel Warden/Librarian/Chief Student Advisor.
4. Finance Officer/Controller of Examination/All Deputy Registrars/Assistant Registrars/PRO/Security Officer/Executive Engineer.
5. I/c Web Portal for uploading on the University Website.
6. PS to VC, for kind information of the Hon'ble Vice Chancellor.
7. Guard file.

Registrar