



हेमवतीनन्दनबहुगुणा गढ़वालविश्वविद्यालय
Hemvati Nandan Bahuguna Garhwal University
श्रीनगर गढ़वाल (उत्तराखण्ड)-246174
Srinagar Garhwal (Uttarakhand) - 246174
(केन्द्रीय विश्वविद्यालय)
(A Central University)

Ref No: COE/2025/154

Dated: 16-May-2025


Correction of Papers / Subjects / Courses Filled by the Batch-2024 2nd Semester Students

With reference to notification no. COE/2024/121 dated 23-Apr-2025, where in students of Batch-2024 were advised to submit the examination form for 2nd Semester, the University has been approached by many colleges as well as students, that many students have incorrectly selected the combinations of the papers/ subjects (courses), which need to be rectified before commencement of examinations.

In view of this, the University has decided to provide a one-time opportunity for modification / correction of the selected courses filled in examination form by Batch-2024 2nd Sem students through a two (2) day slot being fixed on 20-May-2025 and 21-May-2025 between 11.00 AM to 4.00 PM at the DPU, Admin Block. The campus students (only) who are unable to reach the mentioned venue on the dates provided may also send their request to hnbgu_samarth@gmail.com through email by 19-May-2025.

The students must fill the attached form and note the following:

1. The student should first contact the respective dean office / department / campus office / college for correction of subjects in exam form.
2. It is advised that the student whose correction or addition of subject(s)/ paper(s) is to be done should be present in person.
3. Only those forms which are routed through the proper channel i.e. respective dean office / department / campus office / college shall be considered for correction.
4. It is responsibility of the student that the subjects allotted to him are correctly reflected in Admit Card and any representation in this regard shall not be entertained later.


Controller of Examinations

Copy for information and necessary action to:

- 1- All Deans/HoDs/Campus Directors of University Campuses.
- 2- All Principal/Director of Affiliated Colleges/Institutes.
- 3- DSW/Proctor/Chief Hostel Warden.
- 4- PS to Registrar/Finance Officer.
- 5- PS to VC for Information of Hon'ble Vice-Chancellor.
- 6- University Samarath Project Management Unit/Co-ordinator e-Gov, /I/c DPU to provide all necessary technical support.
- 7- System Manager upload for University website.
- 8- PRO for wide publicity.
- 9- Guard file.

To

(Attached Form)

The Controller of Examination
HNB Garhwal University, Srinagar, Garhwal

(Forwarding through Respective Dean Office / Respective Department)

Sub: Modification in Course / Paper / Subjects in Pre-Exam (Course / Subject / Paper Selection) Form

Sir,

I, _____ (name of student in University records), Enrollment No. _____, student of _____ Batch _____ Sem of _____ (name of the programme) and (name of campus / college) _____, while a selecting the courses / papers / subject in the examination form of _____ Sem, didn't select the subjects / mistakenly selected the papers other than those allotted to me by the University / College authorities.

I understand that the examination fee and form are based on the subject selection and thus an addition / a modification is required to reflect the (correct) subjects in my login. Hence, I request that the following subjects may:

1. Kindly be removed / discarded from the selection made by me:

Course / Paper / Subject Code	Name of Course / Paper / Subject	Credits

2. Kindly be added to the selection made by me:

Course / Paper / Subject Code	Name of Course / Paper / Subject	Credits

Thanking You.

Your Sincerely

Email of the Student: _____

(Signature of the Student with Date)

Mobile No. of Student: _____

Enrollment No.: _____