



हेमवती नन्दन बहुगुणा गढ़वाल विश्वविद्यालय  
Hemvati Nandan Bahuguna Garhwal University  
श्रीनगर गढ़वाल (उत्तराखण्ड)-246174  
Srinagar Garhwal (Uttarakhand) - 246174  
(केन्द्रीय विश्वविद्यालय)  
(A Central University)

पत्रांक : हे.न.ब.ग.वि.वि./COE/2025/159


दिनांक : 23/ 05 / 2025

**IMPORTANT CIRCULAR**

**Subject: Submission of Internal/Sessional marks of EVEN Semesters (2024-25).**


All HoDs/Deans/Campus Directors of University campuses and Principals of Affiliated Colleges/Institutes are hereby requested to upload the consolidated marks of Internal/Sessional component of EVEN semester (II/IV/VI/VIII) examinations for the academic year 2024-25 before the completion of End-Semester Examination. Along with the electronic submission, kindly ensure that a signed hard copy, which includes the signature of concerned subject teacher and counter signature of respective Dean/HoD/Campus Director/Principal, as applicable, to the office of the undersigned on or before **05.06.2025** positively. The hard copy will **only** be accepted if the corresponding marks have been uploaded online.

Also, in accordance with university rule, the system of evaluation is transparent and students have the right to examine their marked answer script of sessional test and redress. It is essential that the sessional marks should be shown to the students. Therefore, it is further requested that these provisions are adhered to before forwarding the sessional marks to the office of the undersigned.

  
**Controller of  
Examinations**

Copy for information and necessary action to:

1. All Deans/HoDs/Campus Directors, HNBGU.
2. All Principals of Affiliated Colleges/Institutions.
3. PS to VC for information of Hon'ble Vice Chancellor.
4. Registrar/FO/DSW
5. All DR/ AR/Section Officer (Exam/CoE).
6. Coordinator, DPU/e-Governance/NEP/SAMARTH/Programmer.
7. System Manager (i/c) for its uploading on university website.
8. PRO
9. Guard File

  
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Examinations**