

H. N. B. Garhwal University, Srinagar (Garhwal)
(a central university)

Notice Inviting Tender
(Under Limited Tender Enquiry GFR-2017 provision-139-V)

Sealed percentage rate tenders on DSR 2023 are invited from registered contractors of HNBGU, for " **Fabrication of customized conference table at site with Hard board.**" Last date of submission of tender: 29-01-2024 up to 3.00 P.M. at Engineering Service, Department, Srinagar. For detailed information, etc. please contact E. E. Civil HNBGU at Srinagar.

(V.N. Bahuguna)
Executive Engineer

NOTICE INVITING TENDER

Last Date of Issue of tender :- } As per sheet attached
 Date of Opening of tender :- }

This notice may also be seen at websites www.hnbggu.ac.in

HNB Garhwal University Srinagar, Garhwal

NOTICE INVITING TENDER

1. Sealed percentage rate tenders on DSR 2023 are invited from registered contractor of HNB Garhwal University, for **“Fabrication of customized conference table at site with Hard board.”**. Last date for submission of tender is 29-01-2024 at 03.00 P.M. Engineering Service, Department, Srinagar.

NIT No.	S. NO.	Name of work	Estimated cost	Earnest Money	Time allowed	Date of Posting on Notice Board	Last date of issue of tenders & time	Time & date of opening of Tenders	Tender Cost
HNBGU./E.S/2024/30	1.	Fabrication of customized conference table at site with Hard board.	₹ 1,80,000/-	Exempted	07 days	25-01-2024	27-01-2024 Up to 4.00 P.M.	29-01-2024 At 3.30 P.M.	NA

The application shall be submitted to the office of Executive Engineer, Engineering Service Department, Srinagar.

The work is estimated to cost as per detail above. This estimate, however, is given merely as a rough guide.

Criteria of eligibility for issue of tender document

1. Tender shall be issued to registered contractor of HNBGU.
2. The time allowed for carrying out the work will be **07 days** from the date of order. However work will be carried out in part as per the requirement of the University.
3. The site for the work is available and ready for commencement of the task.
4. Tender document consisting of plan and specifications of work to be done and the set of terms & conditions of contract to be complied with by the contractor whose tender may be accepted and other necessary documents can be seen in the office of the **EE, HNBGU Srinagar (Garhwal)** between hours of 11:00 A.M. & 04:00 P.M. everyday excepts on Saturday, Sunday and Public Holidays. Tender documents will be issued from his office, during the hours specified above.

5. The sealed tender envelope with the name of work and due date of opening written on envelope, shall be received by the office of EE, HNBGU, Srinagar (Garhwal) Engineering Service Department, Srinagar as per time and date mentioned in page no. 01. The financial bid duly signed by the contractor on the Performa for this purpose as per annexure-1 to be submitted by the contractor in sealed envelope to the office of EE Civil

6. The contractor whose tender is accepted will be required to furnish performance guarantee of 5% (Five percentages) of the tendered amount within the period specified in letter. This guarantee shall be in the form of Deposit at call receipt of any scheduled Bank/Banker's cheque of any scheduled Bank/Demand Draft of any scheduled bank/pay order of any scheduled Bank on prescribed format by University.

In case the contractor fails to deposit the said performance guarantee within the period in letter including the extended period if any, the Money deposited by the registered contractors at the time of registration shall be forfeited automatically without any notice to the contractor.

7. The description of the following works " **Fabrication of customized conference table at site with Hard board.**" copies of other drawings and documents pertaining to the works will be open for inspection by the tenderer at the office of E. Engineer, HNBGU, Srinagar.

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specification of the work to be done.

8. The University through Registrar does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all of the tenders received without the assignment of any reason. All tenders in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.

9. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

10. The University through Registrar reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

11. This Notice Inviting Tender shall form a part of the contract.

Additional Conditions

1. Scope:

- 1.1 The work of **"Fabrication of customized conference table at site with Hard board."** is to be done strictly as per the nomenclature of the item/size as per drawing or as per the direction of Engineer-in-charge.

2. Specification for work, quality and workmanship

- 2.2 All the materials of the work shall confirm to approved makes of high-quality material specified. The proof of procurement of various materials shall be provided either from the manufacturers or through authorized dealers for first quality of material, if required by university.
- 2.3 Any damages caused during transit shall be borne by the contractor and nothing shall be paid on this account by university. The damaged material shall not be used on the work.
- 2.4 The quoted rates shall include all taxes i.e. GST and Labour cess etc. The rates shall also include carriage, loading, unloading etc. at site as per the direction of Engineer-in-Charge to the satisfaction of concerned stakeholder/ HOD.
- 2.5 During the execution of work the contractor shall make necessary arrangements for safe custody of the material on the direction of the Engineer-in-charge till the satisfactory completion of the work.
3. The contractor shall make his own arrangement for obtaining electric connection if required, and make necessary payments directly to the department concerned.
4. The contractor shall fully comply with all legal orders and directions of the Public or local authorities or municipality and abide by their rules and regulations and pay all fees and charges for which he may be liable in this regard. Nothing extra shall be paid/reimbursed for the same. The contractor shall be fully responsible for safety measures during work and to comply with the directions as per labour act.
5. The deduction for GST, Income Tax and Labour cess shall be made at source as per rules.
6. Satisfactory completion certificate shall have to be obtained from the concerned stakeholder/ HOD as per the direction of Engineer-in-Charge. The final payment shall be released only after the satisfactory completion of the task.

7. Penalty against delay:

- 7.1 Entire work will be completed and handed over within stipulated period as mentioned in work order/ letter of intent. The University shall levy liquidated damages against the contractor at the rate of 1% of the total contract value per day/week of delay, up to a maximum of 10 % of the total value of the work as penalty against delay.

**Performa for Financial bids
Schedule of Quantities**

Name of the Work: - Fabrication of customized conference table at site with Hard board

S. N	Item Details	Qt.	Unit	DSR 2023 unit rate	Amount/Rate (in ₹)	DSR item
1	Providing and fixing Pre-laminated medium density fibre board IS: 14587:1998 marked, with one side decorative lamination other side balancing lamination Grade-I(exterior grade) in shelves with screws and fittings wherever required, edges to be sealed with PVC edge bending tape 2.00 mm thick of approved brand (fittings to be paid separately).Pre-laminated with decorative lamination one side and other side balancing lamination exterior Grade - I Analysis for Action Tesa HDHMR Board 18 mm two side laminated wooden shade	60.30	sqm	2752.00	165945.60	9.157.1 (analysis of rate)
2	Sub total			Rs.	165945.60	
3	Add cost index 2023 @ 8.41%			Rs.	13956.02	
4	Grand Total			Rs.	179901.62	
5			Say.	Rs.	1,80,000.00	
6	Percentage rate(below or above to mentioned cost) (- / +)-----%			Rs.		
7	G. Total on offered rates			Rs.		

Signature

Name of the Registered Contractor of the university –

Note :

1. The work shall be completed as per the direction of the engineer in charge.
2. The comparison of the lowest cost of the work shall be made on the basis of overall lowest cost of above task.
3. The above mention quantities are based on approximate estimation. The payment shall be made as per the actual work done.
4. Other items, if carried out by the direction of engineer in charge will be paid accordingly on accepted percentage rates of DSR.

A.E civil

E. Engineer