# Minutes of the 25th Meeting of the Executive Council November 04, 2023 (Saturday)



# HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY (A Central University)



(Online Mode)



# Minutes of the 25<sup>th</sup> Meeting of the Executive Council November 04, 2023 (Saturday) (Online Mode)

The 25<sup>th</sup> Meeting of the Executive Council of Hemvati Nandan Bahuguna Garhwal University, Srinagar Garhwal, is convened in Online mode on Saturday, November 4, 2023, from 11:00 AM onwards to deliberate on the agenda circulated earlier and to take decisions on the agenda items.

The following members were present: -

Prof. Annpurna Nautiyal, Vice-Chancellor - Chairperson

Prof. R.C. Bhatt, Pro Vice-Chancellor - Member

Prof. Manu Pratap Singh, DBRAU, Agra - Member (Visitor's Nominee)

Prof. Shivani Sharma, Punjab University, Chandigarh - Member (Visitor's Nominee)

Prof. Umesh Ashok Kadam, JNU Delhi - Member (UGC Nominee)

Sh. Praveer Saxena, US (CU-V), MoE, GoI - Member (Nominee of Secretary

Higher Education, MoE, GoI)

Prof. A.K. Dobriyal - Member (Dean)

Prof. Rama Maikhuri - Member (Dean)

Prof. Himanshu Bourai - Member (Dean)

Dr. Gautam Veer, Principal, BSM College, Roorkee - Member (Senior Most Principal)

Prof. M.M.S. Rauthan - Member (Professor)

Dr. Lalatendu Mohanty - Member (Assistant Professor)

Dr. Dhiraj Sharma, Registrar - Secretary (Ex-Officio)

At the outset, the Chairperson of the Executive Council/Hon'ble Vice-Chancellor welcomed all the members of the Council and introduced Prof. Umesh Ashok Kadam as a new member of the Executive Council, nominated by the Chairperson, University Grants Commission. The Chairperson further informed members of the Council with the progress of ongoing preparations for the forthcoming 11<sup>th</sup> convocation of the university. The hon'ble members of the Executive Council appreciated the efforts made by the University administration, faculties and staff members under the able leadership of the Vice-Chancellor and expressed their pleasure for acceptance of the invitation by the Hon'ble President of India and the Visitor of the H.N.B. Garhwal University for gracing the forthcoming 11th convocation of the University as a Chief Guest.

Thereafter, the Registrar/Member Secretary of the Executive Council presented the agenda items of the meeting for deliberation of the Council. After extensive discussions and deliberations, the following decisions were taken by the Executive Council:



### Confirmation of the Minutes of the 24th Meeting of the Executive Council dated 05-09-2023. Draft minutes of the 24th Meeting of the Executive Council held on September 5, 2023, were circulated to all the members through email inviting suggestions/comments on the recording of the minutes and after the incorporation of suggestions/comments received, final minutes are issued. Agenda The approved Minutes of the 24th Meeting of the Executive Council are placed before Item No. the Executive Council for confirmation. 25.1 Annexure-1 Resolution: The Executive Council confirmed the minutes of the 24th Meeting of the Executive Council. Action: DR (Meeting Cell) To report the Action Taken Report (ATR) on the resolutions taken by the Executive Council in its 24th Meeting dated 05-09-2023. Action Taken Report on the resolutions passed by the Executive Council in its 24th Agenda Meeting dated 05-09-2023 is placed before the Executive Council for reporting. Item No. Annexure-2 25.2 Resolution: The Action Taken Report on minutes of 24th Meeting of the Executive Council was noted. To consider and approve the minutes of the 19th Meeting dated 10-10-2023 and the 20th Meeting dated 03-11-2023 of the Academic Council. The 19<sup>th</sup> Meeting of the Academic Council took place on 10-10-2023, followed by the 20<sup>th</sup> Meeting on 03-11-2023. The minutes of the 19<sup>th</sup> Meeting dated 10-10-2023 of the Academic Council are attached as Annexure-3 for kind consideration and approval by the Executive Council. After the Academic Council's 20th meeting dated 03-11-2023, minutes of the Meeting shall be presented separately for kind consideration and approval by the Executive Council. Annexure-3 Resolution: Agenda During deliberations upon the minutes of the Academic Council's 19th Meeting Item No. dated 10-10-2023, the EC was apprised of revised Statute (01) and Ordinances 25.3 (15) as approved by the Academic Council under agenda items no. 19.3 and 19.4 in detail. The Executive Council appreciated the efforts made by the Committee and the University administration for framing/updating the Statutes/Ordinances of the University and approved the reported Statutes/Ordinances. The Executive Council approved the minutes of the Academic Council's 19th meeting dated 10-10-2023. The Executive Council further deliberated upon the minutes of the 20<sup>th</sup> Meeting dated 03-11-2023 of the Academic Council organised in the wake of the 11th Convocation of the university and approved the minutes. Action: DR (Academic)



To report the comments received from the Ministry of Education, Govt. of India on Agenda items circulated to the members of the EC for consideration and approval

The University circulated the following agenda items to the hon'ble members of the Executive Council for consideration and approval vide e-mail dated 18/21 & 22 September, 2023 -

- 1. To consider and approve the report of the Committee constituted by the EC for consideration of the representations of the non-teaching staff and amendment in the Cadre Recruitment Rules. (circulated vide email dated 18/21 September, 2023)
- ABC-1: To consider and approve minor correction in the proposed notification for constitution of the University Court. (circulated vide email dated 22 September, 2023)
- 3. ABC-2: To consider and approve the proposal for nomination of Prof. D P Singh, Former Chairman UGC in place of Shri Utpal Kumar in the panel of the Chancellor. (circulated vide email dated 22 September, 2023)

Agenda Item No. 25.4

The Ministry of Education, Govt. of India vide its letter dated 12-10-2023 forwarded the comments of the Ministry regarding abovementioned agenda items. The copy of said letter is attached as Annexure-4 for the kind consideration of the Council.

Submitted for reporting and consideration of the Executive Council

Annexure-4

#### Resolution:

The comments of Ministry of Education, Govt. of India communicated vide letter No. F.No. 53-6/2023-CU-V Part-I dated 12-10-2023 were deliberated upon by the Council and the Council approved the agenda/point wise comments received from the MoE vide letter dated 12-10-2023. The Council further directed the University administration to act upon the subject matters as per comments received from the MoE.

Action: DR (Admin.)/(Meeting Cell)/PS to Registrar

#### To consider the Annual Accounts for the Financial Year 2022-23.

"The annual accounts and balance-sheet of the University shall be prepared under the direction of the Executive Council and shall, once at least every year and at intervals of not more than fifteen months, be audited by the Comptroller and Auditor-General of India or by such persons as he may authorize in this behalf". Accordingly, the Annual Accounts prepared for the Financial Year 2022-23 and approved by the Finance Committee (FC) by circulation is to be submitted to Comptroller and Auditor-General (CAG) after approval of the Executive Council. The Annual accounts of FY 2022-23 is submitted for consideration and approval by the Executive Council.

As per the provision of the Central University Act, 2009 under the clause 31(1):

Agenda Item No. 25.5

#### Resolution:

The Executive Council Noted and approved the Annual Accounts for the Financial Year 2022-23.

Action: Finance Officer



Annexure-5

# To consider nomination of the Executive Council in the Finance Committee of the University under Statutes 17(1) clause (iv)of the Gazette Notification (Extraordinary) of Central University Act, 2009

As per provisions of the Statutes No. 17 (1) (iv) of the Gazette Notification (Extraordinary) of Central University Act, 2009, regarding the members of the Finance Committee, three persons to be nominated by the Executive Council, out of whom at least one shall be a member of the Executive Council. The members nominated earlier by the Executive Council are going to complete the term of three years on November 10, 2023.

### Agenda Item No. 25.6

Submitted for nomination of three members in the Finance Committee by the Executive Council.

Annexure-6

#### Resolution:

The Executive Council members unanimously authorized the Chairperson, Executive Council/Hon'ble Vice-Chancellor to nominate the members in the Finance Committee of the University.

**Action: Finance Officer** 

### Ratification of the Extra Ordinary Leave (EOL)/Lien sanctioned to the faculty

The following teaching faculty were sanctioned EoL /Lien as per details given below:

S. N.	Name, Designation & Department	Office Order No.	Type of Leave	Period Total	Days
1.	Dr. Meera Rawat, Assist. Professor, Department of Physics	हे•न•ब•ग•िव•िव• / प्रशासन(शैक्षिक) / 2023 / 2269 दिनांक	04-08-2023	EOL 08.10.2 022 to 31.12.2 023	450
2.	Dr. Indrashish Bhattacharya, Assistant Professor, Department of Zoology	HNBGU/Adm in( T)/2023/2713	31-10-2023	Lien 07-10- 2023 to 06-10- 2024	1 year

Agenda Item No. 25.7

Submitted for ratification by the Executive Council.

Annexure-7

#### Resolution:

The Executive Council Noted and Ratified the EoL granted to the faculty members.

Action: DR (Admin.)



# Reporting and ratification of the probation clearance of Faculty and Non-Faculty staff

- 1. Teaching faculties were appointed in the Year 2022 and on completion of the probation period of one year, the matter of their probation clearance and confirmation has recommended by the duly constituted committee.
- 2. The following teachers were recommended for clearance of their probation period:

क्र. सं.	शिक्षक का नाम/पद	विभाग	कार्यभार ग्रहण तिथि	परीवीक्षा अवधि पूर्ण तिथि	स्थायीकरण तिथि
1.	डा॰ मनीष कुमार उनियाल, एसो॰ प्रो॰	भौतिकी	14.06.2022(AN)	14.06.2023	15.06.2023
2.	डा॰ हेमवती नन्दन, प्रोफेसर	भौतिकी	12.07.2022(FN)	11.07.2023	12.07.2023
3.	डा॰ अभिषेक जुयाल, असि॰ प्रो॰	गणित	27.06.2022(FN)	26.06.2023	27.06.2023
4.	डा॰ विवेक शर्मा, असि॰ प्रो॰	भौतिकी	16.06.2022(FN)	15.06.2023	16.06.2023
5.	डा॰ अभय कुमार, असि॰ प्रो॰	गणित	11.07.2022(FN)	10.07.2023	11.07.2023
6.	डा॰ राहुल सैनी, असि॰ प्रो॰	एप्लाइड साइंस (गणित)	04.08.2022(FN)	03.08.2023	04.08.2023
7.	डा॰ सुनील कुमार, असि॰ प्रो॰	भौतिकी	05.07.2022(AN)	05.07.2023	06.07.2023
8.	डा॰ नवीन चन्द्र, असि॰ प्रो॰	गणित	16.06.2022(FN)	15.06.2023	16.06.2023
9.	डा॰ अशोक कुमार, एसो॰ प्रो॰	गणित	14.06.2022(AN)	14.06.2023	15.06.2023
10.	डा॰ दिलीप कुमार मीणा, असि॰ प्रो॰	भौतिकी	20.06.2022(FN)	19.06.2023	20.06.2023
11.	डा॰ ओम प्रकाश, असि॰ प्रो॰	एप्लाइड साइंस (भौतिकी)	16.06.2022(FN)	15.06.2023	16.06.2023
12.	डा॰ संजय कुमार उपाध्याय, असि॰ प्रो॰	भौतिकी	17.06.2022(FN)	16.06.2023	17.06.2023

Agenda Item No. 25.8

The following non-faculties were recommended for clearance of their probation period by the duly constituted committee:

क्र. सं.	कार्मिक का नाम एवं कोड सं0	प्रोन्नत से पूर्व धारित पद/वेतन लेवल	प्रोन्नत पद एवं वेतन लेवल	प्रोन्नत पद पर कार्यभार ग्रहण तिथि	परिवीक्षा अवधि पूर्ण तिथि	स्थाईकरण तिथि
1	डा० संजय कुमार चमोली, 1188	अनुभाग अधिकारी वेतन लेवल – 07	सहायक कुलसचिव, वेतन लेवल— 10	08-03-2021 ( अपराहन )	08-03-23	09-03-23
2	डा० विजयपाल सिंह भण्डारी	अनुभाग अधिकारी वेतन लेवल — 07	सहायक कुलसचिव, वेतन लेवल—10	08—03—2021 ( अपराहन )	08-03-23	09-03-23

As per above recommendations of the committees, office orders of probation clearance are issued by the university administration.

Submitted for reporting and ratification by the Executive Council.

Annexure-8

#### Resolution:

The Executive Council noted and ratified the clearance of probation period as reported with observation that 'Non-Faculties' mentioned at point no. 2 shall be read as 'Non-teaching staff'.

Action: DR (Admin.)



# To consider the resignation of Dr. Aparna Raturi, Assistant Professor, Department of Biotechnology

Dr. Aparna Raturi was working as Asstt. Professor in the Department of Biotechnology or regular basis. On the request of Dr. Aparna Raturi, Asstt. Professor and recommendation of concerned HoD and Dean, she was sanctioned Child Care Leave (CCL) for 136 days w.e.f. 6.8.2018 to 19.12.2018 vide university O/o- No. HNBGU/Admin(T)/2018/1334 dated 27.08.2018. However, on completion of her sanctioned leave, Dr. Raturi did not joined back her duties in

the department. Accordingly, the concerned HoD had issued a show cause letter to Dr. Raturi for unauthorized leave of absence from duty in the month of Feb, 2019. The HoD, had informed the university administration that, Dr. Raturi had neither joined back her duties nor submitted any written explanation in response to the show cause issued by the HoD. Taking into cognizance of the letter of HoD, on the approval of competent authority, the University had issued another show case notice to Dr. Aparna Raturi, Asstt. Professor seeking explanation for unauthorized absence from duty and to joined back her duties within one week. On the basis of the information from the HoD regarding non-receipt of any information from

Dr. Aparna Raturi, Asstt. Professor, the university had issued another show cause notice to Dr. Raturi, informing her to join back her duties with a written explanation for unauthorized absence from duty within 15 days otherwise submit her resignation and in case non-receipt of any information Dr. Raturi may be terminated from the university services. In response to the above show cause, Dr. Aparna Raturi, Asstt. Professor had submitted her resignation from the post of Assistant Professor w.e.f 16.04.2021 and requested to relieve her and with the release all her payments from the University.

Dr. Aparna Raturi, Assistant Professor was on CCL w.e.f. 6.8.2018 to 19.12.2018 and she has not joined back her duties after completion of her duly sanctioned leave. Moreover, the salary for the period of CCL was also paid to Dr. Raturi. In view of this, as per the advice of Finance Section and approval of the competent authority, the university has issued a letter to Dr. Raturi that her resignation can be accepted from 6.08.2018 i.e the date from which she had proceeded on leave and she has to refund the salary (Rs. 3,63,875/) paid for the duration of CCL. In continuation to above, again a reminder letter was issued to Dr. Aparna Raturi to deposit the amount (Rs. 3,63,875/) paid to her on account of her salary for the leave period. Within 15 days otherwise, legal action shall be taken against her as per rule. As per the direction of the competent authority, a legal opinion was obtained from the Legal Consultant of the university. The Legal Consultant has advised to put up the matter before the Executive Council for further direction.

Submitted for consideration and decision of the Executive Council.

Annexure-9

#### Resolution:

The agenda was extensively discussed. After deliberation, the Executive Council was of the opinion that considering the natural justice, one last opportunity of a hearing shall be provided to Dr. Aprna Raturi for non-response to the communications of the university administration. The Council resolved to constitute a Committee

Agenda Item No. 25.9



comprising of the following members to provide a hearing to the concerned and examine the subject matter:

Prof. Shivani Sharma, Member of EC - Chairman of the Committee

Prof. Manu Pratap Singh, Member of EC - Member

Prof. Umesh Ashok Kadam, Member of EC - Member

Deputy Registrar Finance HNBGU - Member

Deputy Registrar Administration (Teaching) HNBGU- Member Secretary

The Council further directed that the above-mentioned Committee shall finalize its proceedings at the earliest possible and shall submit its report to the Executive Council in its forthcoming meeting.

Action: DR(Admin.)

## To consider and approve the tenure appointment in Yoga Department

The UGC sanctioned 1 post of Professor, 1 post of Associate Professor, 2 posts of Asstt. Professors and 5 posts of Adjunct Faculty (Yoga Teacher/ Therapist/ Instructor) for 1st year vide its letter No. F.NO.6-4/2016(CU) dated 28 Feb, 2017 along with approval of additional funds under salary/recurring /non-recurring for 5 years. As per the approval of the competent authority, the university had advertised the above positions on "Tenure Basis" vide HNBGU/Rect(T)/2019/02 dated 22.08.2019. Against this advertisement, as per the recommendation of selection committee and approval of the Executive Council following faculty members were appointed on Tenure Basis-

- 1. Dr. Anuja Rawat, Associate Professor (UR) (Acad. Pay Level- 13A of UGC)
- 2. Dr. Rajni Nautiyal, Assistant Professor (UR) (Acad. Pay Level- 10 of UGC)
- 3. Dr. Kiran Verma, Assistant Professor (SC) (Acad. Pay Level- 10 of UGC)

Accordingly, the persons mentioned above accepted the offer of tenure appointment and joined the university services. Afterward, these faculty members were also granted clearance of probation period as per recommendations made by the committee constituted for examining probation of newly recruited faculty members. The above faculty members have requested to provide other service benefits like regular faculty members of the university. In their representation, it is also mentioned that other Universities like Indira Gandhi National Tribal University and Central University of Rajasthan have advertised and appointed faculty members for the said scheme on regular mode. The university has already requested UGC vide its letter no. HNBGU/Admin(T)/2021/315/ dated 27.09.2021 seeking clarification regarding regularization of these posts. In response to the University letter, UGC has directed the university to send detailed proposal to MoE vide its letter No. F.No.-6-4/2016(CU) dated 28.02.2022. Accordingly, the university has already sent a detailed proposal to the Joint Secretary, Department of Higher Education, Ministry of Education, Govt. of India, New Delhi vide its letter no GU/Admin(T)/2022/749 dated 14.10.2022. Reply of Ministry of Education is awaited.

Submitted for consideration and decision of the Executive Council.

Annexures-10

#### Resolution:

The Council resolved to seek the directions of the University Grants Commission afresh in the subject matter.

Action: DR(Admin.)

Agenda Item No. 25.10



To consider the contribution of sports fee from all campuses/ affiliated aided colleges and institutes of the University as recommended by the Sports Council of the University in its Annual General Meeting 2023-24

## Agenda No. 25.11

The Annual General Meeting for the Sports Council of the university for the academic year 2023-24 took place on September 23, 2023. As per the decision recorded in Item No. 10(1) of the meeting minutes, all campuses/affiliated aided colleges shall pay 10% and all affiliated private institutes shall pay 20% of the sports fee per academic session to the University. A copy of the minutes of the Annual General Meeting for the Sports Council of the university is placed at Annexure-11. Submitted for consideration and approval by the Executive Council.

Annexure-11

#### Resolution:

The agenda was deferred with the direction to put-up the subject proposal with proper justification in the forthcoming meeting of the Executive Council.

**Action: Director Sports** 

# To consider and approve the purchase of land in the possession of the University since 1980

For the establishment of the University campus at Chauras, Tehri Garhwal, the University purchased land from local landholders, (village Madi & Sankron) and one of the plot No-393, at Village- Sankron, Patti- Chauras, Tehri Garhwal is left for purchase but the University constructed approach road on the said plot. The owners of the land are claiming compensation for the said land, else noticing the University to vacate the land. Since the plot is being used for road, it cannot be vacated as of now. The area of the land occupied by the University for road in this plot is measuring to 10.5 X 9.0 Mtr =94.50square Mtr, which required to be purchased from the landholders mentioned in the revenue record. The concerned persons are willing to sale the land on existing circle rate. For the peaceful solution of the matter between the parties, the procurement is only available option which University needs to follow. The circle rates varies from time to time and as per the circle rate dated 11.08.2021, an amount of Rs. 1,50,000/-[ one lac, Fifty thousand] including MALIYAT and REGISTRY etc. will be incurred approximately on procuring the subject land. The payment may be done from development account. In context to the comments of legal consultants of the University, this is to apprise that this is the matter of procurement of land and not of the transfer of property and hence same is being submitted for approval of the competent authority. Submitted for consideration and decision of the Executive Council.

Agenda No. 25.12

Annexure-12

#### Resolution:

The agenda was deferred.

**Action: Executive Engineer** 

### Other agenda items with the permission of the chair

With permission of the chair, Prof. A.K. Dobriyal, Dean School of Life Sciences and member of the Council apprised the Council that due to dual responsibilities being shared by the Statutory Officers of the University, difficulties are being faced in effective management of the official works, therefore, the Executive Council shall deliberate upon the issue.

Table Agenda 25.13 The Council discussed the matter extensively, and it is noticed that the present Pro Vice-Chancellor Prof. R.C. Bhatt who has been appointed by the Executive Council on the post of Pro Vice-Chancellor as per provisions of Central University Act- 2009 is dispensing additional duties as Professor of the Department of History and Archaeology, H.N.B. Garhwal University.

#### Resolution:

As per comments of the Ministry of Education communicated vide F.No. 53-6/2023-CU-V, dated 06-12-2023, the Executive Council resolved to seek comments of the UGC before proceeding further in the matter.

Action: DR(Admin.)

With the permission of the Chair, the member secretary/Registrar of the university apprised the council that recruitment on vacant teaching and non-teaching posts of the university is being processed under mission mode recruitment. These posts were advertised for recruitment vide recruitment notification HNBGU/Recruitment(NT)/2022/3430 dated 04-10-2022, HNBGU/Recruitment(T)/2023/1280 25-01-2023, dated HNBGU/Recruitment/NT/2023/3889 dated 25-01-2023.

Table Agenda 25.14 After the expiration of the six-month validity of above-mentioned notifications as prescribed by the DoPT, the Executive Council in its 22<sup>nd</sup> meeting dated 30-05-2023 approved the extension of validity of these notifications for a further period of six months, which is going to expire by December 2023. Now considering the pending vacant positions against these notifications and ongoing mission mode recruitment, it is proposed to consider further revalidation of these recruitment notifications.

#### Resolution:

The Executive Council approved the revalidation of proposed recruitment notifications issued by the University.

Action: DR(Admin.)/(Recruitment)

The meeting ended with thanks to the Chair.

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Registrar/ Secretary (Ex-Officio)

Vice-Chancellor/Chairperson