

S.No.	Details	Reply
1	Function and Duties	The functions and duties of the University are as per the University Act, Statute and Ordinances.
2	Channel of Supervision and accountability	Channel of Supervision is as per the organizational chart. Every employee is accountable towards the duties assigned by the authorities time to time.
3	Time-limit for achieving the targets	As per the academic calendar
4	Process of redress of Grievance	Updated under RTI link on the Website
5	Transfer Policy	Internal transfers are made as per the need/requirements
6	Custodian of documents/categories	As per Act/Statute
7	Term/Tenure of the Boards/Councils/other bodies	As per Act/Statute
8	Powers and functions of the Boards/ Councils/ other bodies	As per Act/Statute
9	List of employees with gross monthly remuneration	Updated under RTI link on the Website
10	System of Compensation as provided in its regulation	Employees are entitled for LTC, CEC, Medical claims as per GoI rules.
11	No. of employees against whom disciplinary action has been (i) pending for Minor Penalty or major penalty proceedings 2022-23	NIL
12	(ii) Finalised for Minor Penalty or major penalty proceedings 2022-23	NIL
13	Educational Programmes to advance understanding of RTI	NIL
14	Efforts to encourage public authority participate in these programmes	Emails received from various training institutes are forwarded to concerned PIOs.
15	Training of CPIO/APIO	Attended the workshops/seminars
16	Update and publish guidelines on RTI by the Public Authorities concerned	The University publishes and updates the guidelines on regular intervals. It was last updated on 11/09/2023
17	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Act/Statutes/ Minutes are available on the University website
18	Information manual/ handbook available in Electronic format	It is uploaded on the University website

19	List of materials available free of cost	All the information updated on the University website can be accessed by anyone
20	List of materials available at a reasonable cost of the medium	Hard copy can be obtained by paying the reasonable fee as per the RTI Act
21	Last date of Annual Updation about information manual	Updated on 13/09/2023
22	Particulars of facilities available to citizen for obtaining information	Nodal Officer, Room No.22, Ground Floor, Administrative Building, HNB Garhwal University Srinagar Garhwal, Mob-9713187486
23	Grievance Redressal Mechanism	Updated under RTI link on the Website
24	Details of applications received under RTI and information provided	Updated under RTI link on the Website
25	List of Completed Schemes/Projects/ Programmes	Updated under RTI link on the Website
26	List of Schemes/Projects/ Programme underway	Updated under RTI link on the Website
27	Frequently Asked Questions for RTI	https://rtionline.gov.in/faq.php
28	Replies to questions asked in the Parliament	Updated under RTI link on the Website
29	Details of Third Party Audit of voluntary disclosure	Updated under RTI link on the Website