

## CONVOCATION

### (Section 28(o) of Act and Statute 29)

S.No.	Existing	Proposed	Remarks
	None	1.Convocation for the purpose of conferring Degree shall be held on such date and place as may be fixed by the Chancellor on the recommendation of Vice Chancellor	
		2. A special convocation may be held at such time as may be decided by the Executive Council for the purpose of conferring Honorary Degrees in accordance with the procedure or for the purpose of conferring other degrees under special circumstances on the recommendation of the Academic Council.	
		3. The Convocation shall consist of the body corporate of the University	
		4. The Chancellor shall preside over at the Convocations of the University held for conferring Degrees	
		5. <b>Notice:</b> Not less than four week's notice shall be given by the Registrar for meetings of the Statutory authorities for the Convocation.	
		6. The Registrar shall, with the notice, issue to each member of the Convocation, a programme of the procedure to be observed there at.	
		7. The candidates who have passed their examinations in the year since the last Convocation shall be eligible to be admitted to the Convocation. Provided that in case the Convocation is not held in a particular year, the Vice Chancellor shall be competent to authorize admission of successful candidates in the year to their respective degrees in absentia and issue the degrees on payment of prescribed fee.	
		8. <b>Application:</b> A candidate for the must submit to the Registrar his/her application on or before the date prescribed for the purpose for admission to the degree at the Convocation in person along with the prescribed fee. Such candidates who are unable to present themselves in person at the Convocation shall be admitted to the degree in absentia and their Degrees shall be given by Controller of Examination on application and payment of prescribed fee.	
		9. <b>Fees:</b> The fee for admission to the Degree at the Convocation in person and in absentia shall be fixed by the University.	
		10. <b>Honorary Degree:</b> Honorary Degree shall be conferred at Convocation / Special Convocation and may be taken in person or in absentia. The presentation of the persons at the Convocation on whom Honorary Degrees are to be conferred shall be made by the Vice -Chancellor or by a person nominated by him.	

		<p>11. Candidates at the Convocation shall wear Academic Dress (gowns) appropriate to their respective Degree as specified by the University. No candidate shall be admitted to the Convocation who is not in proper Academic Dress as prescribed by the University.</p>																																																	
		<p>12. The Academic Dress of the University shall be as follows:  <b>For Chancellor:</b> Robe cut after the usual style of Chancellor's robe, of Broache, flowered silk trimmed with four inches wide gold lace, and or tufts down fronts, back slit and on sleeves, silk velvet trencher with gold button and tassel.  <b>For Vice Chancellor:</b> Robe and trencher same as Chancellor's but trimmed with silver in place of gold on the robe.  <b>For Registrar:</b> Silk gown cut with full sleeves, with trimming of silk four inches wide down fronts and with forge or tufts of silk on fronts and on sleeves. Black trencher with black silk button and tassel.  <b>For members of the Court:</b> The Master of Arts gown and hood of this University or the proper academic dress of the University of which they are graduates. The cap shall be either black cloth square cap with black silk tassel or the proper academic head dress of the university of which they are graduates.  The recipients of Degrees at the Convocation shall wear the approved academic costume as specified below and approved head dress:</p> <table border="1" data-bbox="415 820 1745 1295"> <thead> <tr> <th>S.No.</th> <th>Name of Examination</th> <th>Colour of Gown</th> <th>Colour of Hood</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>D.Litt., D.Sc., Ph.D.</td> <td>Scarlet red</td> <td>Yellow hood inside School color</td> </tr> <tr> <td>2</td> <td>M.A. /M.S.W. / M.Phil. ( All other Schools)</td> <td>Black</td> <td>White with golden lining</td> </tr> <tr> <td>3</td> <td>B.A.</td> <td>Black</td> <td>Black with golden lining</td> </tr> <tr> <td>4</td> <td>M.Ed. / M.P.Ed.</td> <td>Black</td> <td>White with maroon lining</td> </tr> <tr> <td>5</td> <td>B.Ed. / B.P.Ed.</td> <td>Black</td> <td>Black with maroon lining</td> </tr> <tr> <td>6</td> <td>M.Sc./M.Pharm./M.C.A./M.Tech./M.Phil.(Science)</td> <td>Black</td> <td>White with green lining</td> </tr> <tr> <td>7</td> <td>B.Sc. / B.Pharm. / B.Tech.</td> <td>Black</td> <td>Black with green lining</td> </tr> <tr> <td>8</td> <td>L.L.M.</td> <td>Black</td> <td>White with dark blue lining</td> </tr> <tr> <td>9</td> <td>L.L.B.</td> <td>Black</td> <td>Black with dark blue lining</td> </tr> <tr> <td>10</td> <td>M.Com. / M.B.A.</td> <td>Black</td> <td>White with scarlet lining</td> </tr> <tr> <td>11</td> <td>B.Com. / BHMCT</td> <td>Black</td> <td>Black with scarlet lining</td> </tr> </tbody> </table>	S.No.	Name of Examination	Colour of Gown	Colour of Hood	1	D.Litt., D.Sc., Ph.D.	Scarlet red	Yellow hood inside School color	2	M.A. /M.S.W. / M.Phil. ( All other Schools)	Black	White with golden lining	3	B.A.	Black	Black with golden lining	4	M.Ed. / M.P.Ed.	Black	White with maroon lining	5	B.Ed. / B.P.Ed.	Black	Black with maroon lining	6	M.Sc./M.Pharm./M.C.A./M.Tech./M.Phil.(Science)	Black	White with green lining	7	B.Sc. / B.Pharm. / B.Tech.	Black	Black with green lining	8	L.L.M.	Black	White with dark blue lining	9	L.L.B.	Black	Black with dark blue lining	10	M.Com. / M.B.A.	Black	White with scarlet lining	11	B.Com. / BHMCT	Black	Black with scarlet lining	
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		<p>13. The Chancellor, the Vice Chancellor and the Registrar will wear their special robes. Members of the Court, Executive Council, Academic Council and Principals will wear the proper academic costumes of the University of which they are graduates or that prescribed for the respective degree of Garhwal University. Non-graduate</p>																																																	

		members may wear gown without hood. They shall wear a black square cloth cap with silk tassel or a turban or the academic head dress of the University of which they are graduates.	
		<p>14. The Chancellor, the Vice Chancellor and the members of the Court, Executive Council, Academic Council and Principals shall assemble at the appointed place and time and shall walk in procession in the following order to the Convocation pandal.</p> <p>The Registrar  Principals of Affiliated Colleges/ Campus Directors  Members of Academic Council  Members of Court  Members of Executive Council  The Deans of Schools  The Vice Chancellor  Chief guest, The Chancellor</p>	
		15. The Chancellor, the Vice Chancellor, the Dean and Members of the Executive Council shall take their seats on the dias and the rest in the pandal at places reserved for them.	
		16. On the procession entering the pandal, the candidates and all other present in the pandal shall rise and remain standing until the Chancellor, the Vice Chancellor, Principals, the members of the Court, Executive Council and Academic Council has taken their seats.	
		17. "Vande Mataram" will be sung, all persons standing.	
		18. The Vice Chancellor with the permission of the Chancellor if he is present, shall declare the Convocation open. When the Chancellor is not present, the Vice Chancellor will declare the Convocation open.	
		19. Then there will be an exhortation by the Vice Chancellor.	
		20. After the exhortation by the Vice Chancellor, there will be presentation of honorary degress, if any.	
		21. The Chancellor will introduce the Chief guest and request him to address the Convocation.	
		22. The Convocation address will then be delivered.	
		23. The Vice Chancellor will then thank Chief Guest and request him to address the Convocation.	
		24. The Vice Chancellor shall then say: "Let the candidates for the various degrees be presented".	
		<p>25. The candidate for the various degrees will be presented individually to the Vice Chancellor in the form:-  "Sir, I present to you Shri.....who has been examined and found qualified for the degree of .....to which I pray he may be submitted".  "By the virtue of the authority vested in me as Vice Chancellor of Garhwal University, I admit you Shri.....to the degree of .....in this University and I charge you throughout your life,</p>	

		to prove worthy of the same".	
		26. After the degrees have been conferred, recipients of University Medals and prizes shall be called out individually by the Registrar and shall stand before the Chancellor who shall present to the Medals, Prizes, Certificates, etc.	
		27. When all the candidates have been admitted to their degrees and the Medals, Prizes and certificates have been presented, the Vice Chancellor may read a report reviewing the work of the University during previous years.	
		28. After this, the Vice Chancellor, with the permission of the Chancellor, if he is present, will declare the convocation closed.	
		29. After this the National Anthem 'Jan, Gan, Man' will be sung all standing.	
		30. The procession will then leave the convocation pandal in the reverse order as below, the graduates standing:- Chief guest , the Chancellor The Vice Chancellor The Dean of Schools Members of the Executive Council Members of the Court Members of Academic Council The Principals/Directors of campuses The Registrar	
		<b>Procedure for College Convocation</b>	
		1. The College convocation shall be held at least ten days after the University Convocation of the year and not later than 30 <sup>th</sup> of June following the University Convocation. The actual date shall be fixed by the Principal of the College concerned in consultation with the Vice Chancellor.	
		2. A regular candidate wishing to attend college convocation must inform the Principal of the college in writing of his intention to be present at the college convocation at least 15 days before the date of college convocation and the list of such candidates should reach the University office ten clear days before the date of college convocation.	
		4. Members of Managing Body of an affiliated college, who are not graduates, will not be entitled to wear academic robes at the college convocation. Non-graduate members may, however, put on gowns (without hood and cap) and join the procession.	
		5. The procession in the college convocation will consist of :-	

		<p>Members of Executive Council  Dean of Schools  Members of the Court  Members of Academic Council  Members of teaching staff of college  Member of managing body of college  Registrar, if present</p>	
		<p>6. It will be compulsory for all members of teaching staff of the college to put on academic robes on the occasion of the college convocation.</p>	
		<p>7. At the college convocation the degrees shall be conferred by the Principal of the College on behalf of the Vice Chancellor unless the Vice Chancellor himself is present.</p>	