

Minutes of the Board of Studies

The meeting of Board of Studies of CMTHS held on 10th of August, 2013 at CMTHS, HNBGU. The following members were present in the meeting:

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|---|-----------------|
| 1. Prof. S.K. Gupta
(Head of the Department) | Chair Person |
| 2. Dr. R.K. Dhodi
(CMTHS, HNBGU) | Member |
| 3. Prof. O.P. Kandari
(Bundelkhand University, Jhansi) | External Member |
| 4. Dr. Ashish Dahiya
(MD University, Rohtak) | External Member |
| 5. Prof. A.R. Dangwal
(Deptt. Of MCJ, HNBGU) | External Member |
| 6. Prof. R.C. Dangwal
(Deptt. Of Commerce, HNBGU) | External Member |

Suh
10/8/2013

for

10.8.213

Not present.

A.R. Dangwal

10/8/13

Agenda of the meeting: -

Formulation and Recommendation of Course structure/Course Ordinance of the following two full time certificate courses of Six months durations, proposed to be introduced with effect from academic session 2013 – 14:

- A. Travel and Tour Operations & Reservation Services
- B. Restaurant & Food Service Management

Proceedings: -

Prof. S.K. Gupta, Head CMTHS apprised the members about the proposal of introducing above cited two Certificate Courses, under Community College Scheme of Government of India. This scheme is to be started on pilot basis by CMTHS, HNB Garhwal Central University, subject to approval from Government of India and HNB Garhwal Central University. The Courses are aimed to be started in academic session 2013 – 14, immediately after receiving due approval.

The committee went through the proposal and the draft course structure thoroughly, and accordingly, approved the course structure after incorporating requisite changes and modification.

Suh
10/8/2013

for

10.08.2013

A.R. Dangwal
10/08/13

10/8/13

Course Structure

The study modules of Certificate courses in **Travel and Tour Operations & Reservation Services (CCTTORS)** are as follows:-

Course No.	Title of course	Credits			
		L	T	P	C
CMTHS/SOM/CCTTORS/C-101	Introduction to Travel Agency and Tour Operation Business	03	0	0	03
CMTHS/SOM/CCTTORS/C-102	International Air Fares & Ticketing	03	0	0	03
CMTHS/SOM/CCTTORS/C-103	Customer Service Skills	03	0	0	03
CMTHS/SOM/CCTTORS/C-104	Computerized Reservation System & Automated Ticketing(Practical)	0	0	03	03
CMTHS/SOM/CCTTORS/C-105	Training Report and Viva-Voce	0	0	03	03
Total		15			

The figures under L, T and P indicate the weight (credits) attached to lectures, tutorials and practical work respectively. The figure under C indicates the total number of credits that the course carries.

2.The study modules of certificate course in **Restaurant and Food Service Management (CCRFM)** are as follows:-

Course No.	Title of course	Credits			
		L	T	P	C
CMTHS/SOM/ CCRFM/C-101	Introduction to Hospitality Industry	03	0	0	03
CMTHS/SOM/ CCRFM/C-102	Food & Beverage Service - I	03	0	0	03
CMTHS/SOM/ CCRFM/C-103	Food & Beverages Service - II	03	0	0	03
CMTHS/SOM/ CCRFM/C-104	Food & Beverage Service (Practical)	0	0	03	03
CMTHS/SOM/ CCRFM/C-105	Industrial Training and Viva-Voce	0	0	03	03
Total		15			

Sub
10-08-2013

Asst

10-08-2013

Signature
10-08-2013

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For approval
10-08-2013