

**HEMVATI NANDAN BAHUGUNA GARHWAL
UNIVERSITY SRINAGAR (GARHWAL)**

**Minutes of 9th Meeting of the Finance Committee held on
January 23, 2016**

The 9th meeting of the Finance Committee was held on 23rd January, 2016 at the Committee Room, Indian Law Institute, New Delhi.

Following members were present-

1. Prof. Jawahar Lal Kaul, Vice Chancellor - Chairman
2. Dr. K.P. Singh, Joint Secretary (C.U.), - Member
UGC, New Delhi
3. Shri R.D. Sahay, Ex- Joint Secretary, - Member
MHRD
4. Shri A.K. Dogra, Ex- Financial Adviser, - Member
UGC
5. Mr. Mahmood Fazal, Dy. Secretary (Fin), - Representing
MHRD JS&FA, MHRD
6. Shri Surat Singh, Dy. Secretary (C.U.), - Representing
MHRD J.S., MHRD
7. Dr. Padmakar Mishra, Finance Officer, - Ex officio,
HNBGU Secretary

Prof. D.S. Negi, OSD (VC Secretariat) and Dr. A.K. Jha, Registrar also attended the meeting as special invitees.

Dr. A.K. Gupta, Director, Wadia Institute of Himalayan Geology, Dehradun could not attend the meeting.

At the outset the Chairman welcomed all members of the Finance Committee and expressed gratitude to the outside

members of the Finance Committee who in spite of their busy schedule agreed to attend the meeting.

Thereafter the agenda items were taken up. After having extensive discussions and deliberations, the following resolutions were made:-

Agenda Item No. 1: To Confirm the Minutes of the 8th Meeting of Finance Committee held on 12.07.2015.

The minutes were confirmed with the following observations regarding the self-financing courses that the University is running at present and receiving 60% of the saving while leaving 40% for the development of infrastructure in the concerned department:-

- i. The mandate of any Central University is Access, Equity & Excellence with Empowerment.
- ii. Any self-financing course being run at present should, therefore, be phased out gradually.
- iii. The University should present a white paper in the next Finance Committee meeting with the details of the financial implication and cost-benefit analysis as well as the plan to phase them out. The white paper should also contain the details of sanctioned manpower, number of personnel in place and the actual requirement. It would be a sort of viability study.

Agenda Item No. 2: A power point presentation to apprise the august body regarding various developmental activities of the university along with a progress of expenditure under Plan and Non-Plan grants.

A detailed power point presentation was made before the Finance Committee to apprise it regarding various developmental activities of the University which included an over view of the completed as well as ongoing projects. During the presentation the august body was also apprised about the

revised allocation under XII Plan from Rs. 17,600.00 lakhs to 20,250.00 lakhs. However, allocation under recurring head has been reduced from Rs. 2500.00 lakhs to 1700.00 lakhs, resulting in shortfall in fellowship amount under the current 12th five year Plan Grant. Dr. K.P. Singh, J.S. from the UGC assured the University that the University should send the details of shortfall as well as committed liabilities with respect to the same and the UGC would meet the requirement by way of additional Grant.

During the presentation it was pointed out by the Committee that the University must make the presentation in the prescribed proforma as already circulated by the MHRD and the UGC in the month of August, 2015. The University was advised to make a fresh presentation in that format in the next Finance Committee meeting.

The University was further advised that two agenda items should be included in all Finance Committee meetings in the future. These are :-

- a. Major activities undertaken/progress made by the University.
- b. Pending Audit Paras, if any.

The University was also advised to give a suitable name to the Hostel at Chauras which has been constructed under SC/ST Grant.

Agenda Item No. 3: To consider and approve the "Action Taken Report" on the decisions taken by the Finance Committee in its 8th Meeting held on 12.07.2015.

The Action Taken Report was approved by the Committee.

Agenda Item No. 4: To consider and approve the Revised Budget Estimates for the year 2015-16 and Budget Estimates 2016-17 of the university.

Revised Budget for the year 2015-16 and Budget Estimates 2016-17 under Plan and Non-Plan were considered by the Committee and they were approved with the observation that the actual amount to be sanctioned against the estimate submitted by the University would be decided after discussion with University officials in a meeting at the UGC in the month of February, 2016.

Agenda Item No. 5: To consider and approve Leave Encashment facility for Teachers of the University.

The issue of extending the facility of Leave Encashment to the Teaching Staff of the Central Universities is under consideration of the University Grants Commission and hence it was decided to await its decision in this regard.

Agenda Item No. 6: To report delegation of financial powers for smooth functioning of the University.

The Committee ratified the delegation of certain powers to the officers of the University as already approved by the Vice-Chancellor subject to observance of the provisions of General Financial Rules (GFR) and Delegation of Financial Powers Rules.

Agenda Item No. 7: To report the audited Annual Accounts for the year 2014-15 of the University.

The Committee was informed that the University prepared its Annual Accounts for the Financial Year 2014-15 well in time and after due approval by the Finance Committee and

competent authority submitted the same to the C&AG which completed the Audit by September, 2015. The draft SAR was received on 8th December, 2015 and the reply to it was sent immediately. However, the University is yet to receive the final SAR. The Committee went through the draft SAR and advised the University to comply with the observations of the final SAR as and when it is received.

While discussing the issue of old cases of adjustment of outstanding advances which CBCID is already investigating, the Committee advised the University to take necessary and stringent steps to ensure timely submission of adjustments bills invoking penal interest rate on the defaulters if required. No further advance should be given in case any earlier advance is outstanding unless it be absolutely essential from the operational point of view.

Agenda Item No. 8: To consider and approve the Minutes of the Building Committee held on 15.01.2016.

The Finance Committee considered the minutes and recommendations of the Building Committee held on 15-01-2016. At the outset it recommended that the proposal emanating from the recommendations of the Committee be placed before the FC in the prescribed format of the UGC.

As regards the project proposal worth Rupees 561.339 lakhs, the Committee recommended that while the same is approved, the University must satisfy itself that the agencies to whom works have been assigned/proposed to be assigned should be only such agencies as fall within the definition of Public Works Organizations as defined under GFR. The guidelines of the CVC should also be observed in this regard.

Any other Agenda with the permission of the Chair

Agenda Item No. AOI-1: To consider the engagement of part time Doctor @Rs. 20,000/pm.

The Finance Committee was informed that earlier the Finance Committee had approved the proposal to engage 2 Doctors (1 Male & 1 Female) on fixed remuneration @10,000/pm (Rupees Ten thousand only) for 3 hours on alternate days till the appointment of permanent Doctors to cater to the needs of students as well as staff of the university. However the university has not been able to attract any Doctor to provide his/her services for this amount. The Committee considered the issue and approved the proposal to suitably increase the amount of honorarium/remuneration for engagement of part-time Doctors in the University against the vacant posts subject to the condition that the Doctors will be engaged for 4 hours instead of 3 hours.

Agenda Item No. AOI-2: To consider the matter regarding enhancement of remuneration of Part-time/Guest Faculty/contractual teachers engaged for teaching work.

The Committee considered the proposal and advised the University to follow UGC guidelines in this regard.

Agenda Item No. AOI-3: To consider grant of Fixed Medical Allowance (FMA) to the Pensioners of the university.

The Committee was informed that as of now around 120 teaching and non-teaching employees have been retired from the university services after its conversion to Central University in 2009. They are not getting any medical facility from the University. All the pensioners are demanding appropriate medical facility. As per the DoPT office memorandum

No.4/252008-P&PW(D) dated 19.11.2014 communicated by UGC vide its letter No. F.25-4/2007(CU) dated 7.01.2016 there is a provision of enhancement of amount of fixed medical allowance from Rs. 300/- to Rs. 500/-pm w.e.f 19.11.2014 to the central govt. pensioners residing in areas not covered under CGHS.

The Committee considered and approved the proposal of the University to extend the facility of medical allowance as per above office memorandum to the pensioners from 15.01.2009 after conversion to Central University.

Agenda Item No. AOI-4: To consider the proposal regarding enhancement of sitting fee to the members of statutory committees from Rs. 2000 to Rs. 3000.

The Committee considered the proposal and approved the same.

The meeting ended with a vote of thanks to the Chair.

(Prof. J.L. Kaul)
Vice-Chancellor
Chairperson

(Padmakar Mishra)
Finance Officer
Secretary (*ex-officio*)