

6

HEMWATI NANDAN BAHUGUNA GARHWAL UNIVERSITY
SRINAGAR GARHWAL

Minutes of the 6th Meeting of the Finance Committee held on
June 20, 2014

The 6th meeting of the Finance Committee was held on June 20, 2014 in which following were present-

1. Prof. M.S.M. Rawat, (Vice Chancellor & Chairman)
2. Dr. A.K. Gupta, Director, Wadia Institute of Himalayan Geology, Dehradun- Member
3. Shri A.K. Dogra, Former Financial Adviser, UGC- Member
4. Shri Partap Singh, Director (Finance), MHRD- Nominee of Joint Secretary & Financial Adviser, MHRD, New Delhi
5. Shri Vikram Sahay, IRS, Director (CU), UGC- Member
6. Prof. J.S Bisht, Finance Officer (Ex-officio Secretary)

Prof. P.S. Rana, Registrar and Prof. A.R. Nautiyal, OSD (Planning & Development) were also present as special invitees.

However, Joint Secretary (CU&L), MHRD and Shri R.D. Sahay, Member could not attend the meeting.

At the outset the Chairman welcomed all the hon'ble members of the 2nd Finance Committee of the university and gave a brief introduction of the members by expressing special gratitude to the outside members who in spite of their busy schedule have kindly agreed to attend the meeting. The Chairman thanked all the outgoing members of the FC for their vision, guidance and contribution to the university.

The Chairman also made a brief presentation about the university so as the problems faced by the university due to its 4 distantly located campuses.

There after the agenda items were taken up and after having extensive deliberation and discussion the following resolutions were made.

7

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Agenda Item No.1: To Confirm the Minutes of the 5th Finance Committee meeting held on 10.12.2012.

The minutes of the 5th meeting of the Finance Committee held on 10.12.2012 was circulated on 21st January, 2013 to all the members. The university has not received any comments on the recording of the minutes. Copy of the minutes is placed at **Annexure- 1** for confirmation.

RESOLUTION

Considering the circulation of the minutes of the 5th Finance Committee meeting held on 10.12.2012, the same were confirmed by the committee.

Agenda Item No. 2: To consider the "Action Taken Report" on the decisions taken by the Finance Committee in its 5th meeting held on 10.12.2012.

Action Taken Report on the resolutions of the Finance Committee meeting held on 10.12.2012 is placed at **Annexure-2**.

RESOLUTION

The Action Taken Reports of the 5th meeting of the Finance Committee held on 10.12.2012 were approved by the committee with the suggestion to implement the PF trust in the university at the earliest. Further, the committee also suggested to consult Finance Officer of Jawaharlal Nehru University and Jamia Milia Islamia University, New Delhi immediately within 2 weeks for needful information regarding implementation of PF Trust.

Agenda Item No. 3: To report the Annual Account of the University for the year 2012-13.

The University has prepared and submitted the Annual Accounts for the year 2012-13 along with Separate Audit Report (SAR) obtained from CAG to the UGC and MHRD during November 2013. The printed copy of Annual Accounts 2012-13 is placed separately as **Annexure-3**.

RESOLUTION

The committee ratified the Annual Accounts 2012-13 and appreciated the university for timely submission of the same to the UGC/MHRD. Further, the

8

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committee also suggested to take necessary action and regular compliance on the observations of the CAG strictly.

Agenda Item No. 4: To consider for approval the Budget of the University (Head-wise income and expenditure) for the year 2013-14 and proposed Estimated Budget for the financial year 2014-15.

The Budget details of Income and Expenditure for the year 2013-14 and Estimated Budget for the year 2014-15 along with abstract are placed at **Annexure -4.**

RESOLUTION

The Income & Expenditure for the year 2013-14 and Budget Estimate 2014-15 were approved by the committee under non-plan and plan including one time grants as per the details below:-

Non Plan: Rs. 10043.58 lacs

Plan: Rs. 3700.00 lacs

One time Special Grants: Rs. 3500.00 lacs

Out of the estimated cost under one-time special grants of Rs. 6000.00 lacs (for slope protection and re-structuring of the damages at Chauras campus), Rs. 1000.00 lacs has been sanctioned by UGC during 2014-15. Considering the felt requirement of the university in this head, the committee phased out the remaining Rs. 5000.00 lacs in two installments i.e. Rs. 2500.00 lacs initially for the start of work. Therefore, including the sanctioned amount till date the committee recommended Rs. 3500.00 lacs (Rs. 1000.00 + 2500.00 lacs) for starting the work.

Agenda Item No. 5: To consider the ratification of the decision of the Vice-Chancellor under the statutes 11(3) of Central University Act, 2009 regarding payment on salary and other head for the financial year 2014-15 starting from April 1, 2014 onwards.

The Budget Estimate for the year 2014-15 is submitted for consideration and approval of Finance Committee. In anticipation of approval of Finance Committee, the expenditure under salary and other items permitted by the Vice Chancellor is placed at **Annexure- 5.**

9

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RESOLUTION

The committee ratified the decision taken by the Vice Chancellor and took a note of it.

Agenda Item No. 6: To consider the minutes of the Building Committee meeting held on 7.10.2013.

The minutes of the Building Committee meeting held on 07.10.2013 along with a summary in tabular form with an abstract of the new projects and progress of works on the ongoing projects showing percentage-wise utilization of funds, physical progress etc. are placed separately as **Annexure- 6.**

RESOLUTION

The minutes of the Building Committee held on 07.10.2013 along with the schemes recommended by the Building Committee for financial approval were approved by the Finance Committee. Further, the committee also took a note of the financial and physical progress of the ongoing projects and expressed its satisfaction.

Agenda Item No. 7. To consider introduction of medical facility/reimbursement of medical expenses for retired university employees and their family.

The matter for extending medical facilities to the pensioners and their family was put before the 5th Executive Council meeting held on 17.10.2013 and the EC has resolved to prepare a detailed proposal in the line of other central universities and UGC. Accordingly, a detailed proposal and recommendations of the committee are placed at **Annexure-7**

RESOLUTION

The committee resolved to refer the matter to UGC for examination of the proposal.

4

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Agenda Item No. 8: To consider for approval of release of salary of the incumbent to the posts of Communication Supervisor and Marketing & Sales Supervisor of Deptt. of Tourism (Centre for Mountain Tourism & Hospitality Studies- CMTHS) from Non-Plan budget.

One post each of Communication Supervisor and Marketing & Sales Supervisor for Deptt. of Tourism (Centre for Mountain Tourism & Hospitality Studies- CMTHS) was sanctioned by the State Govt. vide 2719/HRD/2001 dated 28.09.2001 on Self Finance Scheme. Regular appointment was made for these two positions by the university. The posts were regularized by the State Govt. in 2009 vide 173/xxiv(6)/2009 dated 01.12.2009 along with other non-teaching posts. Thereafter, the services of the incumbents on the posts have been confirmed and salary and other benefits are regularly being paid as per rule from the income of the department.

The UGC has also sanctioned regular teaching positions for this department (CMTHS) in April, 2011 during XI Plan. However, the payment of salary and other benefits of the above two non-teaching posts is still being made from the income of the department (student fee). After conversion to a regular department, the receipt of the department has decreased considerably and as a result of this regular payment of salary and other benefits of these two employees is being affected. Representations have been received from the concerned for the regular payment of salary and other benefits from non-plan account. On the basis of representation, the C/A has constituted a committee to look in to the matter. Recommendation of the committee and other relevant documents are placed at **Annexure - 8**.

RESOLUTION

On the request of the chairman, the agenda was withdrawn.

Agenda Item No. 9: To consider the matter of enhancement of remuneration of part-time/guest faculty/contractual teachers engaged for teaching work.

The Finance Committee in its meeting held on 10.12.2012 has approved in principle the proposal for enhancing the remuneration of part-time /guest faculty/ contractual teachers engaged for teaching work with effect from their date of joining in the session 2012-13. Further, as per the suggestion a committee was constituted and the recommendation of the committee in this

11
regard along with budget details under this agenda item is placed at **Annexure-9**

RESOLUTION

On the request of the chairman, the agenda was withdrawn

Agenda Item No. 10: To report the action taken of the recommendation of the committee constituted to look into the promotion of the staff under MACPs, ACP and DPC/CAS

As suggested in the Finance Committee meeting held on 10.12.2012, details of financial implications resulted by the Staff Promotion under MACPs, ACPs and DPC/CAS schemes given in Financial Year 2012-13 and 2013-14 along with relevant guidelines of State Govt./UGC/MHRD are placed at **Annexure-10**.

RESOLUTION

The committee took a note of it and approved the financial implication under relevant rules of MACPs/ACPs/DPC/CAS.

Any other agenda with the permission of the Chair

Item No. 1: To consider the enhancement of TA/DA rates as per the OM F. NO. 19030/3/2008-E.IV dated 23.09.2008 from Deptt. of Expenditure, Ministry of Finance, Govt. of India.

As per the provision of above OM, the TA/DA rates for mileage road journey by Taxi/own car/auto rickshaw/own scooter/bicycle, all components of daily allowances on tour including rates of DA for journey on food and rated of transportation on personal effects shall automatically increase by 25% whenever dearness allowance payable on revised structure goes up by 50%. The University is receiving demands from various stake holders in this regard. A committee was also constituted to look into the matter and the committee has recommended to enhance the rates for mileage road journey by own car as Rs. 10/km- in place of Rs. 8/km. The copy of OM and recommendation of the committee are place at **Annexure- 11**.

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RESOLUTION

The Committee resolved to approve the proposal.

Agenda Item No. 2: To Consider the Annual Accounts of the University for the year 2013-14

The Annual Accounts of the University for the Year 2013-14 has been prepared and same has already been sent to the Comptroller & Auditor General, Allahabad for audit. A copy of Annual Accounts 2013-14 is placed at Annexure- 12.

RESOLUTION

The Committee considered the Annual Accounts for the year 2013-14 of the university and suggested to get it audited by CAG and ensure timely submission to MHRD along with SAR.

Agenda Item No. 3: To consider enhancement of remuneration for evaluation of answer books and enhancement of remuneration for faculty and staff engaged for examination work under Controller of Examinations.

As per the provision being followed in our university, 50% of answer books are to be evaluated by outside experts. At present the rates of remuneration being paid is Rs. 15/- for UG and Rs. 20/- for PG answer books respectively. The rate is very nominal and most of the outside experts are not ready to evaluate the answer books as per the existing rates. Further the existing rate of Rs. 5/- remuneration for staff engaged for examination work under COE may be enhanced to Rs. 8/- per students.

Therefore it is proposed to consider the enhancement of remuneration Rs. 25/- for UG and PG for answer book evaluation and Rs. 8/- per students for staff.

RESOLUTION

The Committee resolved to approve the proposal.

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Agenda Item No. 4: To consider the proposal for honorarium to administrative staff of the university as per relevant FR/SR rules.

The Administrative staff working in the Teaching/Non-teaching and General Administration section are often assigned with special works of occasional or intermittent nature like furnishing various information, confirmation, rationalisation and other such assignment from time to time and there is no provision for OTA. Therefore it is proposed to consider the provision/grants of honorarium to the administrative staff as per FR/SR guidelines and DoPT guidelines.

RESOLUTION

The Committee resolved that provision of over-time allowances as per relevant govt. rules may be followed.

The meeting ended with vote of thanks to the Chair

Vice Chancellor
Chairman

Finance Officer
Secretary