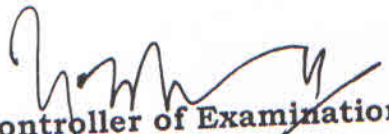


CIRCULAR

As the Terminal End Semester Examinations 2019-20 are scheduled to be conducted in various examination centres from 19.09.2020 onwards; all Centre Superintendants of examination centres are hereby requested to conduct the examination smoothly following the SoPs and guidelines issued by UGC/Ministry of Education/Ministry of Health & Family Welfare/University and State Govt. of Uttarakhand time to time.

Since the examinations are being conducted by adopting MCQ/OMR based method, you are also requested to ensure the following-

1. Students may be directed to follow the instructions properly to fill the OMR sheets.
2. OMR sheets to be properly checked including Roll No./Enrolment No./Paper Code etc.
3. Except the given space, no additional ink spots/marks may be made on the OMR sheet.
4. OMR sheets should not be folded either in middle or at the corners.
5. OMR sheets may be packed and stored carefully and systematically after completion of examinations for collection. Additional hard board may be used both at the top and bottom to pack the OMR sheets to avoid any damage.


Controller of Examinations

H. N. B. GARHWAL UNIVERSITY
Srinagar Garhwal

No.: COE/Memo

Date: 17/9/20

Copy to

1. All Centre Superintendant of various Examination Centres.
2. Campus Director, Tehri/Pauri
3. Principals/Directors of all Affiliated Colleges/Institutions.
4. PS to VC for information of Hon'ble Vice Chancellor.
5. Registrar/FO
6. System Manager for its uploading on university website.
7. Guard File

