

**HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY (A Central University)
SRINAGAR-GARHWAL (UTTARAKHAND)**

Minutes of Meeting of the Internal Quality Assurance Cell (IQAC) of the University held on 17th October, 2015 at 11:00 AM in the Committee Hall, Dean Faculty Building, Birla Campus, Srinagar (Garhwal).

The following members were present:

1. Prof. J.L. Kaul, Vice-Chancellor, Chairman
2. Prof. K.C. Sharma, Member (External Expert)
3. Prof. O.P. Kandari, Member
4. Prof. O.P. Sati, Member
5. Prof. J.P. Pachauri, Member
6. Prof. S.C. Bagri, Member
7. Prof. Vinod Nautiyal, Member
8. Prof. D.S. Negi (Mathematics), Member
9. Prof. P.K. Joshi, Member
10. Prof. R.C. Dangwal, Member
11. Prof. Himanshu Baurai, Member
12. Dr. Deepak Kumar, Member
13. Prof. D.S. Negi (OSD to VC Secretariat), Member
14. Dr. K.D. Purohit, Member
15. Prof. A.K. Dobriyal, Member
16. Prof. R.C. Ramola, Member
17. Prof. M.S. Rana, Member
18. Dr. B.P. Naithani (Deputy Proctor), Member
19. Mr. Manoj Rawat, President, Students' Union, Member
20. Prof. O.P. Gusain, Member-Secretary

Lt. Gen. M.C. Badhani (Retd.), Prof. V.K. Jain, Prof. Ganesh Kawadia, Sri Mahendra Kunwar, Dr. Rajendra Dobhal, Dr. Padmakar Mishra and Sri V.N. Bahuguna could not attend the meeting.

Prof. O.P. Gusain, Director, IQAC welcomed Hon'ble Vice-Chancellor and the members to the 2nd meeting of IQAC. He introduced and welcomed the external expert, Prof. K.C. Sharma who was attending the meeting for the first time. Also, new members i.e. Prof. A.K. Dobriyal, Campus Director, Pauri and Mr. Manoj Rawat, President, Students' Union were introduced and welcomed by the Director. The members were handed over a copy of Self Study Report (SSR) of the University submitted to NAAC for accreditation.

Prof. J.L. Kaul, Chairman, while welcoming the members, emphasized on the preparations about the forthcoming visit of the NAAC peer team. Regarding this, he informed that a documentary depicting the profile of the University is being prepared; he further stated that each department has to make oral presentation before the peer team. Similarly, the students' union can make a presentation at the time of their interaction with the peer team, he added.

Thereafter, the Director IQAC presented agenda items for discussion and approval.

Agenda

SECTION-1

1.1 (a): To confirm the minutes of the meeting of the IQAC held on 21st May, 2015.

The minutes were confirmed.

1.1 (b): To consider the Action Taken Report on the recommendations of the meeting of the IQAC held on 21st May, 2015.

This was noted.

SECTION-2

(Quality Assurance)

2.01: To consider the Annual Quality Assurance Report (AQAR) 2014-15 for approval and submission to NAAC.

The AQAR for year 2014-15 prepared on the basis of the information and data collected from the teaching departments and different sections of the University was placed for consideration.

The same was approved.

It was also resolved that AQAR of the assessment period i.e. 2010-11, 2011-12, 2012-13 and 2013-14 must be prepared and submitted to NAAC to fulfil the mandatory requirement.

2.02: To consider the Analysis of the Student's Feedback on Teachers.

Student's Feedback on Teachers was obtained from the PG and Professional programme students before the end semester (even) examinations in 2014. The teacher was assessed on ten attributes. The analyses of the students' feedback indicated overall rating as good (7-8.5) in 10 point scale.

This was noted. Also, it was resolved that henceforth the students' feedback is to be obtained online.

Action: Coordinator e-Governance

2.03: Induction/Orientation Programs for Freshers were organized by the Departments on the direction of IQAC.

As advised by the IQAC, to familiarize the newly admitted students with the rules, regulations, syllabus etc. some of the departments organized Induction program for freshers.

The members stressed upon the need of such program and expected that all the departments would organize it in the forthcoming session.

2.04: To inform about the Citizen Charter implemented by the University for the welfare of students.

This was noted.

SECTION-3

(Examination Reforms)

3.01: To consider the adoption of Choice Based Credit System (CBCS) in UG Courses of HNBGU from academic session 2015-16.

The members were informed that the University has adopted CBCS in UG Courses from the ongoing session following the guidelines provided by the UGC regarding the syllabus, credit allocation and grade calculation. Suitable amendments have been made in the Ordinances Governing the Programme of Study. Workshops to facilitate the implementation of CBCS have been conducted for affiliated colleges, teachers and students.

The Chairman emphasized that the students' union should actively participate in such workshops. Mr. Manoj Rawat, President, Students' Union admitted that still confusion is prevailing among the students as regards to CBCS. It was resolved to conduct more workshops for better understanding of the CBCS for students and teachers of affiliated colleges as well.

Action: Controller of Examinations**SECTION-4**

(Activities Undertaken)

4.01: To apprise the members of the events organized by IQAC during the session.

The members were informed about the events organized by IQAC viz. Co-hosting the World Environment Day Programme and Workshop on Rural Journalism.

This was noted.

SECTION-5

(Preparation for Accreditation)

5.01: To inform the members of the status of the University regarding accreditation by NAAC.

The members were informed that the University has submitted its Self Study Report (SSR) to the NAAC on 30th September 2015; the same was uploaded on the University website earlier.

Coordinator of the NAAC Steering Committee, Prof. J.P. Pachauri presented the roadmap for NAAC Peer team visit including constitution of separate committees for various assignments. He stressed upon the immediate initiation of maintenance work in the campuses.

Prof. Pachauri also informed that the NAAC peer team members will interact separately with all the stakeholders during the visit therefore; accordingly the preparations should be initiated.

The Chairman laid emphasis on deep study and assessment of the SSR by the departments so as to improve upon it. He further stated that each department should prepare an updated presentation keeping in sight the errors and omissions in the SSR, aptly supported by the factual evidence.

It was also suggested that Academic Activity Centre at Chauras Campus may be considered as an option for accommodation of NAAC peer team members.

Action: Coordinator, NAAC Committee; EE (In-charge)

5.02: Suggestions by members for NAAC peer team visit.

Prof. K.C. Sharma, External Expert, while appreciating the effort put into the SSR preparation, emphasized that for ready reference of the Peer team members, plus points in each criterion of SSR should be identified and highlighted in bullets.

The members also suggested that the positions lying vacant in the Health Centre of the University be filled on priority basis for the welfare of the students.

The members were also of the view that the University Science and Instrumentation Centre (USIC) should extend its facilities to the others colleges as well, so that a larger section of the society is benefitted.

Action: Coordinator, NAAC Committee; DSW; EE (In-charge); HOD, USIC

ANY OTHER ITEM

There was no item.

Thereafter, the Chairman expressed his gratitude to all the members especially the external members for sharing their concerns and suggesting measures for preparation of NAAC Peer Team visit.

The meeting ended with a vote of thanks to the Chair.

Sd/-

Prof. (O.P. Gusain)
Member-Secretary

Sd/-

Prof. (J.L. Kaul)
Chairman