

**INTERNAL QUALITY ASSURANCE CELL**  
**HNB GARHWAL UNIVERSITY, SRINAGAR-GARHWAL (UTTARAKHAND)**

Minutes of the meeting of the Internal members of IQAC held on 21st March, 2015.

The following were present:-

1. Prof. J.L. Kaul	Chairman
2. Prof. P.S. Rana	Member
3. Prof. J.S. Bisht	Member
4. Prof. D.S. Negi	Member
5. Dr. K.D. Purohit	Member
6. Dr. M.S. Rana	Member
7. Prof. H.B.S. Chauhan	Member
8. Sri V.N. Bahuguna	Member
9. Prof. O.P. Sati	Member
10. Prof. J.P. Pachauri	Member
11. Prof. Vinod Nautiyal	Member
12. Prof. D.S. Negi	Member
13. Prof. R.C. Dangwal	Member
14. Prof. Himanshu Baurai	Member
15. Mr. Divyanshu Bahuguna	Member
16. Prof. O.P. Gusain	Director (Member Secretary)

Prof. T.P. Pant, Prof. R.C. Ramola, Prof. S.C. Bagri and Dr. Deepak Kumar could not attend the meeting.

While welcoming the members, the Chairman emphasized the role of IQAC, especially in the context of forthcoming visit of NAAC Peer Team. He instructed the Director to call meetings (including the external members) by notifying twenty days in advance. The chairperson also instructed the Registrar to arrange a new space for establishing the office of IQAC.

Thereafter, the Director elaborated the tasks to be undertaken by the IQAC in the light of its objectives.

Subsequently all members agreed that the teaching departments are to be mobilized for achieving quality in their functioning, together with up-gradation of existing syllabus with inputs from faculty members including the affiliated colleges, also the faculty members are to be encouraged to undertake research projects and consultancy.

The members discussed about evolving mechanism for obtaining feedback from the students, its analysis by the Department and IQAC, including the action taken. The chairman asked the Director to finalize the Feedback Proforma and circulate it to all departments.

Need for reforming the examination system especially in view of the implementation of CBCS in UG courses from forthcoming session was also discussed by the members.

The members were also of the view that events related to women issues should be promoted through Women Studies Centre, Permanent Cell for Combating Sexual Harassment & Violence against Women and SC, ST, OBC & Minorities Coaching Cell. The Chairman expressed that departments should involve IQAC in relevant academic activities and events like seminars, symposia, personality development programmes, soft skill development programmes, talks, lecture series etc.

The Chairman also discussed the possibilities of adoption of villages for community service by NSS, NCC etc., and identification and development of best practices in the University.

The members briefly discussed automation of Central Library and means to facilitate the students.

The members were also of the view that faculty delivering lectures, presenting papers in seminars, conferences etc. may send a soft copy of the same to IQAC so that it could be uploaded in the University website. It was also decided by the members to form Task Groups for fulfilling the objectives of IQAC.

The Chairman instructed the Director to prepare a time table enlisting the tasks/programmes to be undertaken by the Departments. He also instructed the Registrar to ensure circulation of all relevant office orders, circulars etc. to the IQAC.

The meeting was concluded by the vote of thanks by the Director.

Prof. **(O.P. Gusain)**  
Member Secretary

Prof. **(J.L. Kaul)**  
Chairman