

**HEMVATI NANDAN BAHUGUNA GARHWAL UNIVERSITY
SRINAGAR GARHWAL**

**Minutes of the 7th Meeting of the Finance Committee held on
March 14, 2015**

The 7th meeting of the Finance Committee was held on March 14, 2015 at Committee Room, Indian Law Institute, New Delhi.

Following members were present-

1. Prof. Jawahar Lal Kaul, Vice Chancellor - Chairman
2. Shri R.D. Sahay, Ex- Joint Secretary, MHRD - Member
3. Shri A.K. Dogra, Former Financial Adviser, UGC- Member
4. Shri Fazal Mahmood, Dy. Secretary (Fin) (CU), MHRD - Nominee of Joint Secretary & Financial Adviser, MHRD, New Delhi
5. Shri Surat Singh, Dy. Secretary (CU), MHRD
Nominee of Joint Secretary (CU&L), MHRD, New Delhi
6. Prof. J.S Bisht, Finance Officer, Secretary

Dr. A.K. Gupta, Director, Wadia Institute of Himalayan Geology, Dehradun and Joint Secretary (CU), UGC could not attend the meeting and were given leave of absence.

At the outset the Chairman welcomed all members of the Finance Committee of the members congratulated Prof. J.L. Kaul for his appointment as Vice Chancellor of HNB Garhwal University. Thereafter, the Chairman gave a brief introduction of the members by expressing special gratitude to the outside members who in spite of their busy schedule agreed to attend this meeting.

Soon thereafter, the Chairman requested the members present to offer their valuable constructive suggestions for smooth functioning of the university in general and in particular on the financial matters, as per Govt. of India norms on the subject matter wherever needed.

There after the agenda items were taken up and after having extensive discussions and deliberations the following resolutions were made.

Agenda Item No.1: To Confirm the Minutes of the 6th meeting of Finance Committee held on 20.06.2014.

The minutes of the 6th meeting of the Finance Committee held on 20.06.2014 was circulated to all members vide this office letter No. HNBGU/FO/2014/917 dated 03.07.2014 through email followed by speed post inviting feedback/comments on the recording of the minutes. The university has not received any comments on the recording of the minutes. Accordingly, final minutes was circulated vide letter No. HNBGU/2014/289 dated 12.08.2014. Copy of the minutes is placed at **Annexure- 1** for confirmation.

RESOLUTION

Taking into consideration the circulation of the minutes of the 6th meeting of the Finance Committee held on 20.06.2014 and after taking note of it, the same were confirmed by the members. The members also suggested that the meeting of the Finance Committee be convened at least thrice in a year as per the provision of Act & Statutes of the university and the Vice Chancellor as the Chairman of the Finance Committee assured the members of the august body to convene hereafter the required no. of FC meetings in future i.e. minimum three in a year.

Agenda Item No. 2: To consider and approve the "Action Taken Report" on the decisions taken by the Finance Committee in its 6th meeting held on 20.06.2014.

Action Taken Report on the resolutions of the Finance Committee meeting held on 20.06.2014 is placed at **Annexure-2**.

RESOLUTION

The Committee went through the "Action Taken Report" on the recommendations of the 6th Finance Committee meeting held on 20.06.2014 and approved the same with the suggestion to send a reminder to the UGC in the matter of medical reimbursement facility to be extended to pensioners and their family members, as is being given similarly in other central universities.

Further the Budget Estimates for 2015-16 under Non-Plan as well as Plan along with one time special item were approved by the committee as per the details below-

Non Plan	Plan	One time Special Grants*
Rs. 11935.52 lacs	Rs. 2100.74 lacs	Rs. 3129.00 lacs

* for Slope Protection and Restructuring of damages at Chauras Campus affected due to change in the course of river during 2013

Considering the earlier recommendation of Finance Committee during the meeting held on 20.06.2014 and the felt requirement of the university under One time Special Grants of phase I task, the committee also recommended the balance amount of Rs.1871.00 lac (Rs. 2871.00 – Rs. 1000.00) during current financial year 2014-15.

Further, the additional requirement under plan items submitted by the university was also discussed at length and the committee suggested the university to send a fresh proposal to UGC on the basis of the XII plan proposal by prioritizing the urgent requirement along with justifications for allocation of funds against each of them as per the priority assigned.

Agenda Item No. 5: To consider and approve the minutes of the Building Committee meeting held on 19.07.2014.

The minutes of the Building Committee meeting held on 19.07.2014 along with relevant details are placed at **Annexure- 5.**

RESOLUTION

The minutes and the recommendations made by the Building Committee held on 19.07.2014 were approved by the Finance Committee. The committee also took note of the financial and physical progress of the ongoing projects and expressed its satisfaction.



Annexure 6). As per the UGC guidelines the interest earned by the university on this grants in and from General Development Grants shall be treated as additional grants for the purpose it was granted the first instance. The additional grant as above is to be utilized on

university developmental works as per its requirements.

As the Visitor has emphasized during the Vice Chancellor's Conference at Rashtrapati Bhawan, New Delhi and by MHRD during Retreat of Vice Chancellors at Chandigarh the campus Wi-Fi facility is to be enabled and adoption of integrated online mechanism for various university activities like admission, examination, evaluation, results, administration, finance etc. under e-governance is to be taken up on priority basis. To cater the requirement of university campuses situated at four distantly located stations, adequate funds are not available to get the facility done. Therefore, the university has initiated to make all three campuses of the university Wi-Fi enabled and implementation of e-governance.

The interest amounting to Rs. 917.97 lacs may be allowed to be utilize for campus Wi-Fi and e-governance facility.

RESOLUTION

The Committee agreed to approve in principle and allocate an amount of Rs. 917.97 lac earned as bank interest from the Plan General Development Grants as an additional grants, for the developmental activities of the university, as per UGC guidelines on the subject matter.

The proposal of the university regarding allocation of above grants (Rs. 917.97 lac) on campus Wi-Fi and e-Governance facility, the committee suggested to the management to submit an item-wise detailed proposals along with plan of actions including financial implications



Agenda Item No. 6: To consider the proposal of utilization of Rs. 917.97 lacs the amount of interest accrued by the bank on plan/development grants.

An amount of Rs. 917.97 lacs has been accrued by the bank as interest on various plan/development grants over a period of time available to the university up to 31.12.2014 (details placed at **Annexure 6**). As per the UGC guidelines the interest earned by the university on this grants in aid (Plan General Development Grants) shall be treated as additional grants for the purpose it was granted ~~for~~ the first instance. The additional grant as above is to be utilized on university developmental works as per its requirements.

As the Visitor has emphasized during the Vice Chancellor's Conference at Rashtrapati Bhawan, New Delhi and by MHRD during Retreat of Vice Chancellors at Chandigarh the campus Wi-Fi facility is to be enabled and adoption of integrated online mechanism for various university activities like admission, examination, evaluation, results, administration, finance etc. under e-governance is to be taken up on priority basis. To cater the requirement of university campuses situated at four distantly located stations, adequate funds are not available to get the facility done. Therefore, the university has initiated to make all three campuses of the university Wi-Fi enabled and implementation of e-governance.

The interest amounting to Rs. 917.97 lacs may be allowed to be utilize for campus Wi-Fi and e-governance facility.

RESOLUTION

The Committee agreed to approve in principle and allocate an amount of Rs. 917.97 lac earned as bank interest from the Plan General Development Grants as an additional grants, for the developmental activities of the university, as per UGC guidelines on the subject matter.

The proposal of the university regarding allocation of above grants (Rs. 917.97 lac) on campus Wi-Fi and e-Governance facility, the committee suggested to the management to submit an item-wise detailed proposals along with plan of actions including financial implications



before the Committee for its consideration in the next meeting for its formal approval.

Further, the Committee also took note of the position of earlier similar project started by the university and wanted that a comprehensive status report of the funds allocated by UGC under establishment of University Management System (UMS) and suggested the university to submit before committee a detailed report in terms of utilization of funds released by the UGC in 2007 against the said purpose and the actual work done by the university highlighting the physical and financial aspect along with special audit report & action taken thereupon by the university in this regard.

Agenda Item No. 7. To consider and approve the guidelines regarding pattern of GPF investment.

The HNBGU was converted to a central university in January, 2009 and the funds under GPF accumulation and the interest thereon prior to conversion to central university has not been released by the Govt. of Uttarakhand so far. The university is repeatedly pursuing the matter with Govt. of Uttarakhand and direction has also been issued to the State Govt. by MHRD as well. The details of the amount in this regard is placed at **Annexure - 7**.

For the investment of GPF accumulation, a guideline has been prepared as per the notification No. 5(88)/2006-PR dated 14.08.2008 from Ministry of Finance, Deptt. of Economic Affair, Govt. of India in consultation of Jamia Milia Islamia University, New Delhi in view of resolutions of preceding meetings of Finance Committee of the university.

The detailed guideline for GPF investment is placed at **Annexure-7(A)** for kind consideration of the committee.

RESOLUTION

The Committee went through the details and approved the GPF investment pattern as per the norms of Ministry of Finance, Department of Economic Affair, Govt. of India on the subject matter.

Further, the Committee also suggested to the university to pursue the matter with the Govt. of Uttarakhand for release of funds under GPF accumulation and interest thereon for the period prior to conversion to central university.

Agenda Item No. 8: To consider and approve discontinuation of contribution under CGHS.

After conversion into a central university, the university has been providing medical reimbursement facilities to all regular teaching and non-teaching employees under CS(MA) rule. However, contribution is being deducted from the salary of the employees as per CGHS rate consequent to approval of the Finance Committee meeting held on 30.09.2010 and subsequent approval of Executive Council in its meeting held on 16.06.2011. On the basis of representation received from Non teaching union, a committee was constituted to look into the matter and the committee has recommended to stop the contribution being deducted from the salary of the employees.

The recommendation of the committee is placed at **Annexure-8** for consideration.

RESOLUTION

The agenda item was deferred.

Agenda Item No. 9: To report the payment of arrear under MACPs, ACP and DPC/CAS etc.

As suggested during the Finance Committee meeting held on 10.12.2012, details of financial implications resulted by the Staff Promotion under MACPs, ACPs and DPC/CAS schemes in Financial Year 2014-15 are placed at **Annexure-9**.

RESOLUTION

The committee took a note of it and approved the financial implication under relevant rules of MACPs/ACPs/DPC/CAS subject to fulfillment of UGC/DoPT orders on the subject matter.



Agenda Item No. 10. To report the matter regarding EPF Scheme for the daily wage employees working in the university.

As per the provision of Employees' Provident Funds Organization, the recommendations of a duly constituted committee and subsequent approval of Vice Chancellor, EPF Scheme has been started for 95 daily wage employees working in the university w.e.f December 2014. An amount of Rs. 94,511/pm is being contributed as EPF contribution.

RESOLUTION

On the request of the Chairman, the matter was withdrawn.

Agenda Item No. 11: To consider the proposal for initiating interest free/interest bearing advances like festival advance, computer advance, conveyance advance, motor car advance etc. as per GOI rule for the regular employees of the university.

The Non-Teaching Association of the University is demanding for various advances like House Building, motor car, computer etc. for the employees of the university. As per the GOI rules, the advances to the university employees are to be considered for which initial allocation of Rs. 200.00 lacs may be allocated from the internal receipt of the university.

RESOLUTION

The Committee approved the allocation of Rs. 200.00 lac from the internal receipt of the university for various interest free/interest bearing advances to be granted to only for the regular employees of the university scrupulously adhering to the relevant Govt. of India rules against each of them in this regard.



Any other items with the permission of the Chair:

Agenda Item No. TA1: To consider for establishment of Corpus Fund.

The university has constituted a committee to prepare guidelines to setup a Corpus Fund with an initial amount of Rs. 500.00 lac from the past savings of internal receipt of the university.

The matter is submitted before the committee for consideration to allocate Rs. 500.00 lac for establishment of Corpus Fund from the past savings of the internal receipt of the university.

RESOLUTION

The committee agreed to approve the proposal in principle. However the members suggested that a suitable/appropriate scheme may be prepared consulting UGC and other central universities like Jawaharlal Nehru University/University of Hyderabad for relevant guidelines and same may be put up in the next meeting.

Agenda Item No. TA2: A representation from the Teaching Association of the university has been received to consider the payment of Mileage Allowance for journey by road @Rs. 16/km for own car/taxi for various university activities as per the Office Memorandum No. F.No. 19030/3/2008-E.IV. dated 23.09.2008 issued by Ministry of Finance, Department of Expenditure, Govt. of India. (Annexure-A)

RESOLUTION

The Committee suggested to follow the norms as per the guidelines of the Office Memorandum No. F.No. 19030/3/2008-E.IV. dated 23.09.2008 issued by Ministry of Finance, Department of Expenditure, Govt. of India and or any other subsequent O.M. issued by them in this regard.



Agenda Item No. TAIO: To consider and approve purchase (replacement of more than 5 years old vehicle) of new official vehicle for the Vice Chancellor.

RESOLUTION

The Committee considered the matter and approved the proposal for purchasing of suitable new official vehicle for the exclusive use of Vice Chancellor only.

The meeting ended with a vote of thanks to the Chair.

(Jawahar Lal Kaul)
Vice Chancellor
Chairman (*ex-officio*)

(J.S. Bisht)
Finance Officer
Secretary (*ex-officio*)

Agenda Item No. TA8: To consider the proposal regarding creation of one post of Technical Officer-cum-Video Editor for the Centre for Journalism & Mass Communication submitted by Prof. A.R. Dangwal, Director. (Annexure-G)

RESOLUTION

The matter was deferred.

Agenda Item No. TA9: To consider the proposal regarding enhancement of fixed salary from Rs. 15000/- to Rs. 25000/- to the incumbents appointed against the posts(02) of Yoga Instructor from Plan Grant as per UGC letter No. 39-3/2009 dated 9.2.2015. (Annexure-H)

RESOLUTION

The matter was deferred.

Agenda Item No. TA10: To consider and approve purchase (replacement of more than 5 years old vehicle) of new official vehicle for the Vice Chancellor.

RESOLUTION

The Committee considered the matter and approved the proposal for purchasing of suitable new official vehicle for the exclusive use of Vice Chancellor only.

The meeting ended with a vote of thanks to the Chair.

(Jawahar Lal Kaul)
Vice Chancellor
Chairman (*ex-officio*)

(J.S. Bisht)
Finance Officer
Secretary (*ex-officio*)